### THE CITY OF

200 West Second St • Freeport, TX 77541



### **FREEPORT**

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# AGENDA REGULAR MEETING FREEPORT CITY COUNCIL MONDAY, JUNE 20, 2022 at 6:00 P.M.

Mayor:

Brooks Bass

**Council Members:** 

Jeff Pena

Jerry Cain Mario Muraira

Troy Brimage

City Manager:

Timothy Kelty

THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 20th DAY OF JUNE, 2022, AT 6:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS

This meeting will be live streamed via Facebook Live and may be accessed on the City of Freeport Facebook page: <a href="https://www.facebook.com/freeporttexas">https://www.facebook.com/freeporttexas</a>

#### THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:

**CALL TO ORDER**: The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.

INVOCATION AND PLEDGE OF ALLEGIANCE: (Council Member)

#### CITIZENS' COMMENTS:

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

#### PRESENTATIONS/ANNOUNCEMENTS: Announcements by Mayor, City Council and/or Staff.

- 1. Presentation of Employee of the Month for the month of May. (Kelty)
- 2. Presentation of Community Service Award to Freedom House. (Garivey)
- 3. Presentation of Recognition of Food Service Excellence Award. (Roman)
- 4. Presentation by Freese and Nichols on East 9th, and Ash Street drainage.

#### CONSENT AGENDA:

Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.

- 5. Consideration and possible action on the approval of City Council meeting minutes from May 26, 2022. (Wells)
- 6. Consider changing the date of the first meeting in July 2022 due to the Independence Day Holiday, to Tuesday July 5, 2022. (Wells)
- 7. Consideration and possible action approving road closure for Women Helping Women Fit for Freedom Wellness Fair, and 2K and 5K run for Blessing of Women, on Saturday July 30 2022. (Strahan)
- 8. Consideration and possible action approving concrete pour at Brazosport High School Renovation at 2 A.M., by Drymalla Construction. (Roman)

#### **COUNCIL BUSINESS – REGULAR SESSION:**

- 9. **Public Hearing**: Public Hearing and possible action to approve Ordinance No. 2022-2668 regarding Commercial Building Inspections. (**Roman**)
- 10. Consideration and possible action accepting land from DOW and portable building from ABC Texas Gulf Coast Chapter for Police Department firearms training range. (Kelty/Garivey)
- 11. Consideration and possible action from Council to Purchase 250kw generator from DEPCO Power Systems for the soccer field. (Petty)

#### WORK SESSION:

- 12. The City Council may deliberate and make inquiry into any item listed in the Work Session.
  - A. Mayor Brooks Bass announcements and comments.
  - B. Councilman Pena Ward A announcements and comments.
  - C. Councilman Cain Ward B announcements and comments.
  - D. Councilman Muraira Ward C announcements and comments.
  - E. Councilman Brimage Ward D announcements and comments.
  - F. City Manager Tim Kelty announcements and comments.

- G. Updates on current infrastructure.
- H. Update on reports / concerns from Department heads.

#### **CLOSED SESSION:**

13. Executive Session regarding a.) (Deliberations about Real Property), East End, & Sale of Levy Property and Division Street ROW b.) (Personnel Matters) Police Chief in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Sections 551.072, and 551.074.

#### 14. COUNCIL BUSINESS - REGULAR SESSION:

#### ADJOURNMENT:

15. Adjourn.

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

CERTIFICATE I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2<sup>nd</sup> Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

Betty Wells, City Secretary,

City of Freeport, Texas

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### City Council Agenda Item # 2

Title: Community Service Award

Date: June 20, 2022

From: Chief Raymond Garivey

**Staff Recommendation:** Present the Freedom House Church with an Outstanding Service and Dedication plaque for all of their community service and volunteer work to the Freeport Police Department and City of Freeport.

**Item Summary:** Presentation of plaque to Pastor Ernie Hutchings of The Freedom Church.

**Background Information:** Over the past few months, members of The Freedom House Church have volunteered many hours with the police departments Blue Santa Program, detailing our police vehicles, and some painting around the police department. Recently, members of the church also spent several days volunteering painting the Mystery Boat.

**Special Considerations:** N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

**Supporting Documentation:** N/A

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### City Council Agenda Item # 3

Title: Presentation of Food Service Excellence Award

Date: June 20, 2022

From: Kacey Roman, Director of Building and Code

#### **Staff Recommendation:**

Recommend to recognize Food Establishments with a Food Service award.

#### **Item Summary:**

In an effort to recognize the hard work of our local Restaurants, we have developed a "Food Service Excellence Award." All Health Establishments that achieve an A+rating, which is a Health Inspection Score of 97 or above will receive an Award to be displayed in their establishment. The following will be recognized:

1.	Red Top	Score 99
2.	Jack In the Box	Score 99
3.	Domino's	Score 99
4.	Shipley's Donuts	Score 98
5.	Talk About Good	Score 98

#### **Background Information:**

No Proactive recognitions have been awarded in the past.

#### **Special Considerations:**

n/a

#### **Financial Impact:**

No financial impact.

#### Board or 3rd Party recommendation:

n/a

#### **Supporting Documentation:**

n/a

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Tuesday May 26, 2022 at 6:00 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council:

Mayor Brooks Bass Councilman Jeff Pena Councilman Jerry Cain Councilman Mario Muraira

Councilman Troy Brimage

Staff:

Tim Kelty, City Manager Betty Wells, City Secretary Cathy Ezell, Finance Director

Clarisa Molina, Administrative Assistant

Visitors:

Melanie Oldham Sam Reyna Kenny Hayes Julian Arrerelo Marlin Lincoln George Matamoros Ruben Renobato Tommy Pearson Elliott Hughes

#### Call to order.

Mayor Bass, called the meeting to order at 6:00 p.m.

#### **INVOCATION AND PLEDGE OF ALLEGIANCE**:

Invocation and Pledge was led by Mayor Bass

#### **COUNCIL REGULAR AGENDA:**

Mayor Bass opened the Public Hearing at 6:04 PM

<u>Public Hearing</u> on a request for a Tax abatement from Volkswagon Group of America (VWGoA) located in Reinvestment Zone 2022-01, City of Freeport located within the boundaries of the city.

City Manager Tim Kelty said this is the project that has been talked about with the Council and EDC for the past few months in Executive Session. He said Volkswagen of America is planning to make a large investment, on a piece of property on the South Side of Hwy 36. He said two large buildings will be constructed to work on the vehicles that will be coming into the City by rail and ship from Europe and Mexico. The project will result in \$28.5 million in new taxable assessed value and result in 260 to 300

direct and indirect jobs. 113 of those jobs would be directly located at VWGoA site. PRP KDC Freeport Development, LLC is the developer and will be the ones actually leasing the land from the Port and sub leasing Volkswagen. Mr. Kelty said they are requesting a Tax Abatement from the City. He said EDC has recommended a 100% Abatement over 7 years.

Elliott Hughes, Port Manager of Volkswagen Group of America was present at the meeting he offered information, and answered the following questions.

Mayor Bass asked why a Tax Abatement? Mr. Hughes said the project represents a tremendous investment for Volkswagen and tremendous gain for the City, creating the number of jobs proposed, and their investment of \$115 million into the property. Mayor Bass said, he will insist that we put in the agreement that Volkswagen will be contractually prohibited from seeking a tax reduction. Mayor Bass said that he would like to see in the contract the requirement that Volkswagen will be responsible for all the sewer, and water charges, as well as the connection of these services.

Marlin Lincoln asked how do you ship the vehicles out? Mr. Hughes said the facility was primarily for imports and most vehicles will stay in the country, but if we ship out it will be by vessel/boat or rail. Mr. Hughes said what we bring in, the majority will stay.

George Matamoros asked about possible theft that can arise from this, what kind of burden with this have on our PD? Mr. Hughes said security is very important, we will have cameras, and roaming security guards. He said we invest heavily in security and safety.

Billy Toomer asked what kind of jobs will be brought. Will they be company employees, or contractors? Mr. Hughes said a third-party vendor will be the one to doing most of the direct hiring of employees on site..

Melanie Oldham asked if Volkswagen had applied for Abatements from the Port, College, County and School District? Mr. Hughes said he believes they have. Mr. Kelty said the school is not eligible because of the size of the project. Ms. Oldham asked about the largest expense being to stabilizing the ground. He said yes, it'll be around \$70 Million. She asked once the cars are ready to go, what is the percentage to go by rail, and by truck? Mr. Hughes said about 50/50.

Julian Arrelleo thanked Volkswagen for coming to the City of Freeport. Will the City increase the taxes? City Manager Tim Kelty said, if they come there will be some additional cost of city services. However, the expected increases in City sales tax revenue both during construction and during the abatement period would more than offset this.

Sam Reyna said let's make this happen.

Councilman Brimage said he agrees with this 100%, and welcomes them with open arms.

Councilman Cain said currently you are using the Port Houston, if this agreement happens will you continue to use that one? Mr. Hughes said we would consolidate two Texas port facilities, Houston and Midlothian, and bring those here, closing those two facilities.

Councilman Muraira said when do you anticipate to begin? Mr. Hughes said he is not 100% positive on this right now. Mr. Kelty said Donald Davidson said a schedule start date of June 2022, and a completion date of December 2023. Councilman Muraira said he thinks we should have received the documents on the agreement being considered sooner. Councilman Muraira asked will the employment have a set

number of how many local City or Brazoria County individuals will be hired? Mr. Hughes said it will be the Vendor that does this, but there is a huge emphasis on hiring local.

Councilman Pena asked if there is a signed contract between the Port and Volkswagen already? Mr. Hughes said he does not know of any contract. Councilman Pena said we are excited to see Volkswagen build, succeed and grow here. But his concern is, we are either putting the cart before the horse, or we are too late coming to the negotiation table? He said we have to negotiate the must haves. Councilman Pena said we should have a document in front of us with the terms between Volkswagen and the Port.

City Manager Tim Kelty said Volkswagen is looking at two other locations, not just Freeport. He said there has been no agreement signed with the Port. Mr. Kelty said this can be approved, with conditions council wants to ask to be included.

George Matamoros said we need to welcome them, he said more jobs, more tax base, more people, and this brings more businesses and the city will grow.

Mayor Bass closed the Public Hearing at 6:50 PM.

Consideration and Possible action on Ordinance No. 2022-2667 An Ordinance approving a tax abatement located in Reinvestment Zone 2022-01, City of Freeport located within the boundaries of the city.

City Manager Tim Kelty presented Ordinance No. 2022-2667 An Ordinance approving a tax abatement agreement with PRP KDC Freeport Development, LLC substantial form located in Reinvestment Zone 2022-01, City of Freeport.

A motion was made by Councilman Brimage, to approve Ordinance No. 2022-2667 An Ordinance approving a tax abatement located in Reinvestment Zone 2022-01, City of Freeport located within the boundaries of the City, seconded by Councilman Cain. With discussion that followed.

Mayor Bass said the Ordinance is exclusive of the Agreement. Mayor Bass said he has no problem with the majority of the Ordinance but he does want things added to the agreement.

Councilman Pena said he wants to make sure this contract is not premature. We need to make sure we know what information the blanks will be filled in with. Mayor Bass said this is our job, we need to make sure we put our terms in. We need to move forward with our terms. We do not need to prolong this.

There was lengthy discussion on the numbers to be filled in on the blank lines of the contract.

Councilman Brimage said this council, minus himself approved Wong's contract with blanks not filled in. He said we need to show Volkswagen we are on board, we can work the details out in the contract.

City Manager said the blank on page 4 (a) of the agreement, he recommended adding within "90 days of Abatement".

Mayor Bass said the blanks on page 6 (f) of the agreement, we should add at "113 total employees in the Zone with a minimum of 14 being permanent", and on page 10 (b) (1) the same number of "113 employees in the Zone, and 14 being permanent" should be added.

Mayor Bass asked what inventory is subject to sales tax? Mr. Hughes says he is not sure. Ms. Ezell said the sales tax will be charged at the point of sale, not at delivery, and the County where the vehicle is sold will receive the sales tax.

Councilman Cain asked when is the effective date of the Abatement? Mr. Kelty said January 1<sup>st</sup> following the issuance of Certificate of Occupancy. Councilman Cain said so that would mean we need to have the the stated number of employees on payroll. Mr. Kelty said December 31, 2023 is there goal. If they do it by this date, then they will be assessed by January 1, 2024 and their first year of abated tax payment will be 2025.

Mayor Bass said he wants a clean agreement. He said he will not sign an agreement with things being written in. He said on page 9 under letter "O" he would like to have letter "P" added with the following "They should be responsible for all sewer, water, solid waste, under the accepted rate as applied and approved by the City of Freeport". "In addition to all of the necessary connection cost, and they are responsible to all of the permitting fees and all of the active laws". He said he would also like to add in the agreement "No Protesting of the Taxes".

Councilman Pena asked that a percentage of employees be required to be residents of the City of Freeport. Councilman Brimage asked how can a government dictate where a person lives? Mayor Bass said he does not support this.

Mayor Bass said in regards to this agreement he would like to be able to require a percentage of Freeport residents being hired, but will have to figure out if that is possible.

Councilman Pena said it is not out of bounds to be asking for the contingency. He said the negotiation is give or take. He said he would like to recommend having a "show case room". Councilman Pena said that he would like this to be added to the agreement.

Mayor Bass asked if Councilman Brimage would like to amend his motion including the proposed numbers as discussed in the blanks and adding the 4 items to the agreement including, 1) not protesting the assessed value, 2) Volkswagen would be responsible for all Water and Sewer Costs, 3) requirements related to hiring Freeport Residents, and developing the showcase" Councilman Brimage said yes, and Cain Seconded it.

Mayor Bass added reminded Council this is just what we are asking. They could come back and counter the request.

Mayor Bass called the motion to a vote, with all present and voting "Aye" 5-0, council unanimously approved, Ordinance No. 2022-2667 An Ordinance approving a tax abatement located in Reinvestment Zone 2022-01, City of Freeport located within the boundaries of the city.

Mr. Kelty said he would provide council with a clean version of the agreement for them to see before the next meeting.

#### Adjourn

On a motion by Councilman Brimage, seconded by Councilman Cain, with all present voting "Aye", Mayor Bass adjourned the meeting at 7:57 P.M.

Mayor, Brooks Bass City of Freeport, Texas

City Secretary, Betty Wells City of Freeport, Texas

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### City Council Agenda Item # 6

**Title:** Discuss and consider changing the date of the first meeting in July due to the Independence Day Holiday.

Date: June 20, 2022.

From: Betty Wells, City Secretary

**Staff Recommendation:** Staff recommends rescheduling the first regular City Council meeting in July to Tuesday July 5, 2022.

#### **Item Summary:**

The first regular City Council meeting in July falls on July 4, 2022 which is Independence Day Holiday. The city offices are closed and regular meetings are suspended.

It is recommended that the meeting be rescheduled for the following day, Tuesday July 5, 2022 at 6 p.m.

**Background Information:** None

Special Considerations None

Financial Impact: None

Board or 3rd Party recommendation: None

Supporting Documentation: None

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### City Council Agenda Item # 7

Title: Blessings Women Helping Women Fit for Freedom Wellness Fair & 2K/5K

- Road Closures

**Date:** June 20, 2022

From: LeAnn Strahan, Museum Director/Main Street Coordinator

#### **Staff Recommendation:**

Staff recommends approval of the requested road closures in reference to the Blessings Women Helping Women Fit for Freedom Wellness Fair scheduled for Saturday, July 30, 2022 in downtown Freeport.

#### **Item Summary:**

Blessings Women Helping Women representative Alex Robinson has proposed a change of venue for the second annual Fit for Freedom Wellness Fair and 2K/5K Run. In 2021, she hosted the event at Freeport Municipal Park but feels that downtown could be a better option. This is a community event for all ages.

The event setup downtown will include food trucks, market vendors, DJ/music, etc. and will also be where the 2K/5K races will begin and end. The event will take place from 3pm-7pm with road closures from 1:00-8:30pm to allow for set up and clean up.

Both race routes have been approved by Captain Gillchriest, and we will ensure there is sufficient security at the intersections throughout the route.

**Background Information:** N/A

Special Considerations: N/A

Financial Impact: N/A

Board or 3rd Party recommendation: N/A

#### **Supporting Documentation:**

Map - Requested Road Closures

Map – 2K Race Route

Map – 5K Race Route



**Event Timeline** 

Location: Downtown Freeport

Date: Saturday, July 30

1:30 – 3:00 PM: Booth participants, vendors, activity stations, sanitation, and decor set up

3:00-5:50 PM: Wellness fair

5:50 PM: Begin to call everyone to the stage.

6:00 PM: Thank those who attended, prayer, and singing of the National Anthem.

Upon completion-7:30 PM: 2K/5K

6:00 PM- 7:30 PM: Clean up







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### City Council Agenda Item # 8

Title: Discuss and take action regarding Drymalla Construction request to pour

concrete outside of normal construction hours.

**Date:** June 20, 2022

From: Kacey Roman, Director of Building and Code

#### **Staff Recommendation:**

Staff recommends approval of this request.

#### **Item Summary:**

- Drymalla Construction is conducting a \$20 million-dollar remodel of the Brazosport High School. They will be pouring a large amount of concrete, and are respectfully requesting to start the concrete pour at 2 am.
- The current ordinance limits construction work between the hours of 7:00 am 10:00 pm.
- They would notify the City within one week of the proposed concrete pour, so that the City may post notices to alert the public.

#### **Background Information:**

#### **Special Considerations:**

Residential neighborhoods are over 1,000 feet away from the Construction Site. (see attached)

#### Financial Impact:

No financial impact.

#### Board or 3rd Party recommendation:

#### **Supporting Documentation:**

See Attachment.



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### City Council Agenda Item # 9

Title: Public Hearing for consideration and possible action on an Ordinance regulating the

inspection of commercial non-residential buildings and establishing a fee for the permit

and inspection.

**Date:** June 20, 2022

From: Kacey Roman, Director of Building & Code

#### **Staff Recommendation:**

Staff recommends approval of this ordinance following input during Public Hearing.

#### **Item Summary:**

This ordinance was discussed at the June 13, 2022 Council meeting. Council tabled the item and requested a public hearing be scheduled to allow additional input from potentially effected business. The ordinance establishes guidelines regarding the inspection of commercial non-residential buildings and surrounding properties to determine compliance with City Zoning Requirements and application of code regulations relating to safety.

It requires a business to obtain a permit and schedule an inspection prior to opening for business.

#### **Background Information:**

The City of Freeport has adopted a comprehensive Zoning Ordinance, which prohibits certain types of businesses from operating in various zones. This permit and inspection will help identify local business operations and their use, and aide business owners in determining if the business use is allowed in their prospective area. It is our intention to educate the owners before they make a large investment in an area that might not be zoned for their intended use. This inspection will also allow any hazardous conditions to be identified and corrected before allowing occupancy of the building.

#### **Special Considerations:**

The City has conducted courtesy inspections up to this point, but there has been no legal requirement to allow inspections until a Change of Occupancy.

#### **Financial Impact:**

The City will charge a \$35 inspection fee for the permit, inspection, and approvals.

#### Board or 3rd Party recommendation:

N/A

## Supporting Documentation: Ordinance attached.

#### **ORDINANCE NO. 2022-2668**

AN ORDINANCE OF THE CITY OF FREEPORT, TEXAS CONTAINING A PREAMBLE; ADDING CHAPTER 126 OF THE CODE OF ORDINANCES OF SAID CITY, COMMERCIAL BUILDING INSPECTIONS AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS DESCRIPTIVE CAPTION HAS BEEN PUBLISHED TWICE IN THE BRAZOSPORT FACTS.

WHEREAS, Title XI of the Code of Ordinances of the City of Freeport, as amended, establishes and regulates commercial businesses within the city to protect the health, safety, welfare and good order of the City and its inhabitants; and

WHEREAS, Title XI should be amended, adding Chapter 126 to establish assure that new businesses comply with zoning and safety code regulations; and

WHEREAS, the City Council finds that the addition of Chapter 126 will protect the health, welfare, and safety of the visitors and occupants of commercial buildings and the public at large.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:

**FIRST**, the findings and recitations set out in the preamble to this ordinance are found to be true and correct and they are hereby adopted by the City Council and made part hereof for all purposes.

**SECOND**, the following ordinances shall be created as Chapter 126 of the Code of Ordinances of the City which is hereby revised with the specific items set forth below to read as follows:

#### COMMERCIAL BUILDING INSPECTIONS

#### Section 126.01 – Commercial Non-Residential Inspections

It shall be unlawful for a person to conduct business in a commercial, non-residential building without prior approval by the city code official, after inspection. This Section applies to conduct of business under the following circumstances:

- 1. Changes ownership of the building;
- 2. Change of tenant in the building:
- 3. Change of the business type;
- 4. Continuance of previous use after interruption of 6 months or more.

#### Section 126.02 – Submission of Application

The building owner or the tenant must submit an application and pay the application fee to the city code official requesting an inspection, and receive post inspection approval, prior to conducting business in a commercial non-residential building. The application shall be in the form established by the city code official to determine the specific description of the nature of the business, in order to determine compliance with the city zoning requirements. The application fee will be \$35.00 or as amended and contained in the city's Master Fee Schedule.

#### Section 126.03 – Nature of Inspections

The city code official shall inspect the commercial non-residential building and its surrounding property to determine compliance with city zoning requirements and application of code regulations relating to safety.

#### Section 126.04 – Certificate of Occupancy

Nothing in this Section changes or affects the requirements for a certificate of occupancy based on change of occupancy under the international codes adopted by the City or other ordinances contained in the city's code of ordinances.

#### Section 126.05 - Punishment

Any person violating this section shall be guilty of a misdemeanor and upon conviction therefor, shall be fined not to exceed \$500 each day any such violation continues or occurs, which shall constitute a separate offense.

**THIRD**, it is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final

judgement or decree of any court of compete	ent jurisdiction, such invalidity shall not affect any of
the remaining phrases, clauses, sentences, pa	ragraphs, and sections of this Ordinance.
<b>FOURTH</b> , all Ordinances or parts thereof in	conflict herewith are repealed to the extent of such
conflict only.	
<b><u>FIFTH</u></b> , this ordinance shall take effect and b	be in force from and after the descriptive caption of
this ordinance has been published twice in th	e Brazosport Facts.
READ, PASSED AND ADOPTED this	day of, 2022.
Brooks Bass, Mayor, City of Freeport, Texas	
ATTEST:	APPROVED AS TO FORM ONLY:
Betty Wells, City Clerk,	Christopher Duncan, City Attorney,
City of Freeport, Texas	City of Freeport, Texas

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### City Council Agenda Item # 10

Title: Consideration and possible action accepting land from DOW and

portable building from ABC Texas Gulf Coast Chapter for Police

Department firearms training range.

**Date:** June 20, 2022

From: Chief Raymond Garivey

**Staff Recommendation:** Accept donation of tract of land located in the 3100 block of Old Highway 36, from DOW Chemical as future site for a police department firearms training range. Also request that Mayor and Council accept a donation of a portable building being donated by ABC-Texas Gulf Coast Chapter, that will be used as a training classroom out at the firearms range.

<u>Item Summary</u>: Donation of land and portable building for police department firearms training facility.

Background Information: With shooting incidents occurring all over our Country, officers are in need of more training to protect themselves and the citizens of Freeport. At present time we use the Clute Police Department's gun range and are only able to train once a year, which is the minimum required by the state. With our own training range, our officers will be enabled to train multiple times a year, including nighttime training exercises. The Clute range is located inside the city of Clute, which makes it difficult to qualify at nighttime without disturbing citizens who live near the range. Dow Chemical has offered to donate this land to support this effort.

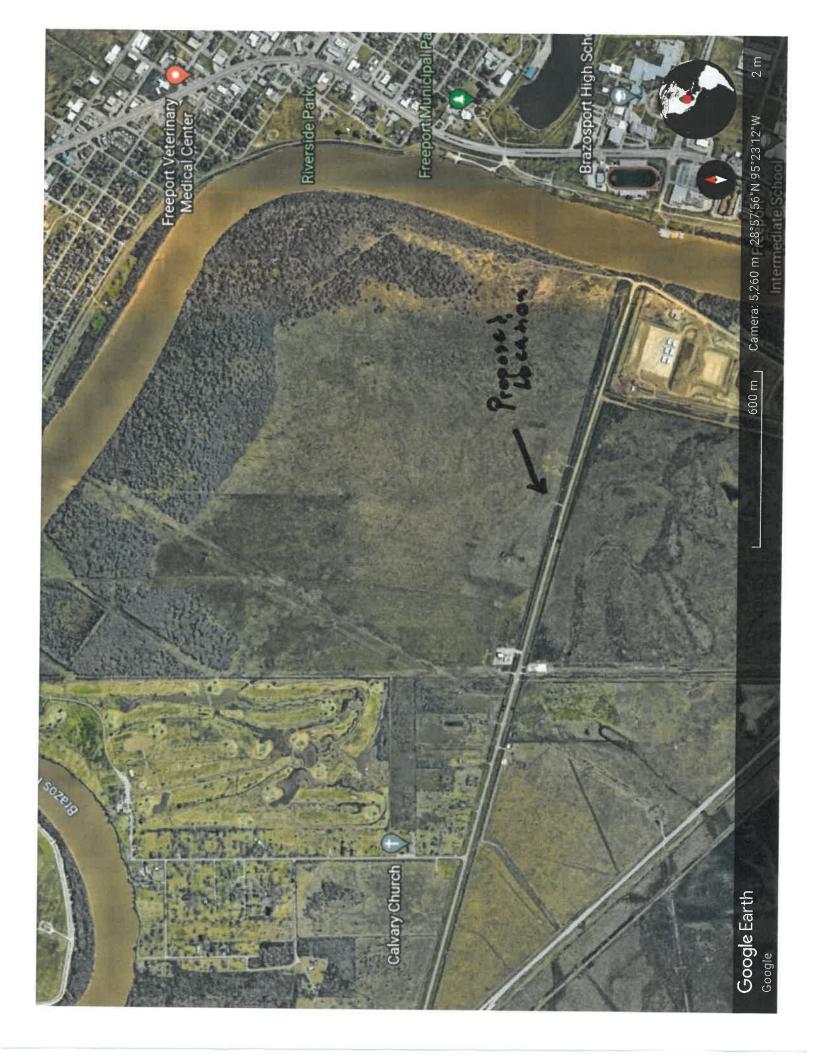
#### **Special Considerations:** N/A

<u>Financial Impact:</u> Not sure at this current time of cost to build a foundation and roof for the pistol qualifications deck. Also, we will need dirt work to build berms around the shooting range. Our first step would be to acquire the land and portable building and work with the city manager on funds to build the training facility as needed to meet the requirements of the state. It should be noted that we will be seeking grant assistance to build the training facility, but this is not always guaranteed to be approved and funded.

Board or 3rd Party recommendation: N/A

Supporting Documentation: Ariel photo of the proposed location of the land being donated by DOW and photos of the portable building being donated by ABC. Contracts with both companies donating, will be available soon detailing the donations to the City of Freeport.

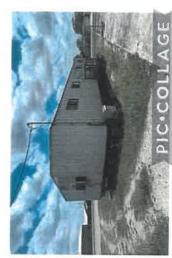














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### City Council Agenda Item # 11

Title: Authorization from Council to Purchase 250kw generator from DEPCO Power

Systems for the soccer field

Date: 6/20/2022

**From:** Lance Petty, Director of Public Works

#### **Staff Recommendation:**

Staff recommends purchase of the 250kw generator to power the soccer facility

#### Item Summary:

With the approval from Council, the City will purchase the 250kw generator to install at the O.A Fleming soccer field at a cost of \$32,500.00. This project will require additional funding for the electrical tie in and secure fencing. Staff is currently getting additional quotes for the electrical work and City staff will install the fencing in house.

#### **Background Information:**

The power at the soccer field was damaged during hurricane Nicholas at the O.A Fleming property. Staff has met with contractors and Council Members to discuss options to re install power to this facility. With the development plans of the O.A Fleming property for the future, the best options to power this facility is to purchase the 250kw generator. This purchase allows the City to power existing infrastructure at a lower cost but also gives the City to utilize the generator in the future for emergency operations after the completion of a new soccer field.

Staff Contacted 5 vendors for quotes:

DEPCO Power System - \$32,500.00

National Tank - \$62,250.00

United Rentals – did not quote (equipment not for sale)

Sunbelt Rentals – did not quote (equipment not for sale)

Momentum – did not quote (equipment not for sale)

#### **Special Considerations:**

This item requires approval of the City Council because this project was not included in the 2022/2023 budget, even though it is within the discretionary amount approvable by the city manager. If approved a budget transfer or budget amendment will be necessary for this project.

If Approved, this project should be complete within 60 days

#### Financial Impact:

This is not a budgeted item, funds will have to be allocated for project

### Board or 3rd Party recommendation:

n/a

#### **Supporting Documentation:**

Attached quotes





8123 Hillsboro Street Houston, Texas 77029 Phone 713.675.6100 Fax 713.675.6600 depco.com

To: Lance Petty City of Freeport 200 W. 2nd Street Freeport, TX 77541 June 1, 2022 Quote#: 019511

SALESPERSON	FREIGHT TERMS	PAYMENT TERMS
Tyler Svetlik	Ex-Works	Wire Transfer or Check

#### One Caterpillar 250kW Diesel Generator Set

Condition: Low Hour 600 Hours Since New

#### Package:

Brand: Caterpillar Model: 3306

Control Panel: with Autostart and Safety Shutdowns

Breaker: Yes 600 Amps

Enclosure: Weatherproof Enclosure

Fuel Tank: 500 Gallons Battery Charger: Yes Battery(ies): Yes Block Heater: Yes Muffler(s): Yes

#### Engine:

Brand: Caterpillar Model: 3306 Serial#: 2TM00089 Arrangement#: 1105796

Date of Manufacture: 08Dec1994

Fuel Type: Diesel

Governor: Hydromechanical Air Cleaner: Dry Type Cooling: Radiator Cooled Alternator: 24 Volt Alternator Starter: 24 Volt Electric Starter EPA Tier Rating: No Tier Rating

#### Generator:

Brand: Caterpillar Model: SR4 kW: 250 kVA: 312.50 Rating: Stand By Volts: 277/480 Amps: 376

Phase: Three Phase Power Factor: 0.8 # of Leads: 12 Excitation: Brushless

PMG: No RPM: 1,800

**Notes:** Low hour Cat 3306. Standby take out. Unit has been inspected, painted, serviced, and load tested. Ready to ship.

Warranty: The engine and parts are used and are in running condition. Seller only warrants against major component failure for a period of thirty (30) days from date of purchase. All other warranty disclaimers apply for purpose of clarification; major component failure includes block(s), crank(s) and head(s).

\*Subject to Texas sales unless tax exemption form is presented

Price: \$32,500.00 Freight: Not Included Total: \$32.500.00\*

QUOTE VALID FOR 30 DAYS, EQUIPMENT SUBJECT TO PRIOR SALE. ALL WEIGHTS AND DIMENSIONS ARE ESTIMATED. QUOTE EXCLUDES FREIGHT CHARGES UNLESS SPECIFIED.

THANK YOU FOR THE OPPORTUNITY!











National Tank & Equipment 1607 FM 523 Freeport, TX

> Grant Stanton 8324774032

gstanton@nterents.com

### **Quotation Created for:**

City of Freeport Lance Petty

Quote Date = 6/1/2022

Rental Term = 30

Qty	Description	Туре	UOM	Rate	Line Total
Qty 1	Description  DCA300SSK - KOMATSU ENGINE - 2003 DOM  TIER 1 - 3758 HOURS	Type Sales	UOM Each	Rate \$ 62,250.00	Line Total \$ 62,250.00 - - - - - -
					-

Rental Subtotal \$ Transportation Subtoal \$ Sale Item Subtotal \$ 62,250.00
Total \$ 62,250.00

***Environmental Fee and applicable taxes will be applied**
***Proposal expires 90 Days from quote date***

Customer Acceptance:	

## City of Freeport Capital Projects Update as of May 31, 2022

Project	Dry last Contra	Bu	Budget/Estimated		Remaining
Fund 67 - 2021 CO Bond Fund	Project Status		Cost	Spent To Date	Budget
Lift Station 3, 4, and 14 Rehabilitation	Engineering Complete - Pre-Construction Meating Hald	•	1		
FM 1495 Water Line Relocation	Engineering heing done Awaiting AEA paragraph with TYPOT	v	1,735,713.00		\$ 1,588,527.10
Phase I SSOI Engineering	Engineering heing done		514,169.00	23,333.00	490,836.00
Sanitary Sewer Collection Grant Match	Kirkoff Fehruary 25, 2000 - Engineering and Fav. Berian.		215,926.36	22,974.00	192,952.36
Wastewater Treatment Plant Grant Match	Kickoff Fabruary 25, 2022 - Engineering and Env. Review underway		59,316.26	*	59,316.26
Avenue H Sewer Line Replacement Grant Match	Contraction 227, 2022 - Engineering and Env. Review underway		60,520.00	59	60,520.00
WWTP Improvements	Construction contract has been awarded		42,375.00	18,621.00	23,754.00
Sewer Line Replacement SSOI	CCT/ 8 Mark of instantion for Freese & Nichols engineering		1,928,630.00	18	1,928,630.00
ocase mie webiasemen 350i	CCIV & Manhole inspections underway		443,350.38		443,350.38
	Total Fund 66 - 2021 CO Bond Fund	\$	5,000,000.00	\$ 212,113.90 \$	4,
Fund 66 - 2020 CO Bond Fund					
Streets & Drainage Projects	Total Budget for Street Projects	₩	6,375,000.00		
2019-2020 Asphalt Streets - County Interlocal carried over to 2021	Complete	٠	135 350 00		
2020-2021 Asphalt Streets - County Interlocal	Complete	4	100,555,00	331 368 68	
2020-2021 Water/Sewer Relocation - Asphalt Streets	Complete		390,373.00	321,250.88	61,/12.12
2021-2022 Asphalt Streets - County Interlocal	Waiting on County to Start		292 072 00	230,704.04	303 030
2021-2022 Water Sewer Relocation - Asphalt Streets	Formally bid out.		35,000,00		382,973.00
2022 Phase 1 Concrete Streets - Engineering	In Construction Phase		285 130.00	252 500 64	25,000.00
2022 Phase 1 Concrete Streets - Construction	Construction work has begun.		2 381 309 43	180 /77 15	32,020.19
2022-2023 Phase 2 Concrete Streets - Engineering	Engineering being done To be bid in August		291 570 00	18/ 679 00	106 012 00
2022-2023 Phase 2 Concrete Streets - Construction	Awaiting Completion of Engineering		2,174,268.30	107,020.00	2,174,268.30
Velasco Pump Station Improvements	Complete		216 707 00	340 300 04	,
Heritage House Renovations	On Hold		375 000 00	19.90/916	0.39
City Hall Renovations	Arch design complete - RFP published - bid opening May 10th		00.000,866	82.322.19	915 677 81
	Total Funding Fund 66 - 2020 CO Bond Fund	\s\	7,978,994.57	\$ 1,712,917.88 \$	6,266,076.69
Fund 14 -Streets & Drainage Funds					
Sidewalk - Repairs & Replacement	2021-2022 Sidewalks - List	·^	150 000 00 \$		
	1022 W 11th - 100% Complete Hickory/6th - 100% Complete Beech/6th - 100% Complete	,		9	TOU,UUC.UU
	Locust/6th - 100% Complete				
	Mullberry/6th - 100% Complete				
	Yaupon/6th - 100% Complete				
	Velasco Bridge/2nd Street 60% Complete				
	Avenue A - 0% Complete				

Total Fund 21 - Facilities & Grounds CIP	Pedestrian Bridge @ SFA Park On Hold	rk In Process	Construction has begun.	Obtaining Quotes. Need Additional Funding	ung Complete	Construction has begun.	Ordered	Preliminary Design contract approved Kick-off meeting April 11th	80% Complete	Project on hold till next Fiscal Year due to supply shortage	ars - rire The parts are on order	Complete	Study Station 1 Proposal being complete to begin Preliminary Architectural work	Completed	Architectual Design provided. Project on hold	emp waii - museum On Order	Arch design complete - RFP published - bid opening May 10th \$	Fund 21 - Facilities & Grounds CIP	ľ	Geotech Work  Total Funding Fund 14 - Streets & Drainage Fund	ng done	
\$ 1,850,415,00	75,000.00	40,000.00	300,000.00	30,000.00	32,000.00	230,000.00	6,750.00		10,000.00	150,000.00	11,665.00	36,000.00		24,000.00	100,000.00	5,000.00	\$ 750,000.00 \$		1,320,320,43	מונים מנים מ	1,378,326.43	
1.850.415.00 \$ 364.514.50 \$ 1.485.000.50	* * * *	20,593.13	139,735.03	ı	35,673.00	101,304.35	*		ia.		•	48,710.00		18,498.99	()		\$		· ·	•	14	
יו אפל סטט בט	75,000.00	19,406.87	160,264.97	30,000.00	(3,673.00)	128,695.65	6,750.00	30,000.00	10,000.00	150,000.00	11,665.00	(12,710.00)	20,000.00	5,501.01	100,000.00	5,000.00	750,000.00		1,528,326.43		1,378,326.43	

	GENERATORS	Scriping injectivite	Strining Machine	Rackhoo	Vac Trick	let Trailer	A Work Tracks Dublic Waste	Tire Relancer	Vahiela Penlacement - Delice	Padice Police Crast Finds	Generator Police	Estrusy Mouse Colf	7 Master 73 Mower - Golf	Pro Gator Spray Big Golf	Replace Fire Equipment - Grant Funds	neplace z Ambudances	Parisco 2 Ambulance	New F-250 - Fire	Fund 22 - Vehicle & Equipment Replacement Fund
Total Fund 22 - Vehicle & Equipment Replacement	Have Applied for \$1,020,000 in Grants for 4 City Buildings & 3 Lift Stations	Complete	Complete	Craerea	Complete	Have Received 2 trucks waiting on 2 more.	Complete	Ordered	Crdered	Grant Has Been Awarded and Generator on Order	Ordered	Put on Hold till Next Fiscal Year	Craered	Ordered	Ordered	Ordered & Received Some Outfitting	Ordered	Complete	
1,666,203.00 1,121,561.99	60,000.00	8,000.00	48,800.00	85,000.00	70,000.00	160,000.00	8,000.00	80,000.00	124,990.00	60,000.00	55,000.00	6,000.00	38,000.00	35,000.00	131,013.00	600,000.00	36,400.00	\$ 60,000.00 \$	
1,121,561.99	3	7,710.00	48,800.00	67,567.50	70,896.80	680,160.00	7,999.00			19,671.20	·		(1		46,698.20	118,167.90	96	53,891.39 \$	
544,641.01	60,000.00	290,00		17,432.50	(896.80)	(520,160.00)	1.00	80,000.00	124,990.00	40,328.80	55,000.00	6,000.00	38,000.00	35,000.00	84,314.80	481,832.10	36,400.00	6,108.61	

	FEMA River Bank Erosion Project - Hurricane Harvey	Social Lacine in Tower this vehicles in the	CDRG - Avenue H Sewer Line Don't server	CDRG - Rar Screen Replacement	CDGR MIT 42016 HUD - Sanitary Sewer Collection System SSOI	Grant Funded Projects		naroware & Soltware for Dispatch	Security Logging Software - Police Server Replacement/Network Upgrade - Police
	Asked for an extension and Rescope. A new project manager has been assigned.  Continuing to meet with TDEM and FEMA.	Construction Contract has been awarded	Complete, Waiting on Final Draw, and Project Close Out Documents	Kickoff February 25, 2022 - Engineering and Env. Review underway	Kickoff February 25, 2022 - Engineering and Env. Review underway			Obtaining Quotes	Ordered On Hold
Ş					\$		ļ\$		45
\$ 12,662,158.00 \$ 127,462.85 \$ 12,534,695.11	285,793.00	260,000.00	193,271.00	5,991,468.00	5,931,626.00 \$		122,000.00 \$	22,000.00	35,000.00 \$ 65,000.00
127,462.85 \$		r	127,462.85		*		122,000.00 \$ 17,322.00 \$		17,322.00 \$
12,534,695.15	285,793.00	260,000.00	65,808.15	5,991,468.00	5,931,626.00		82,678.00		17,678.00 65,000.00

## Other Projects

Incode Migration Project CitizenServe Contract awarded implementation begun Financial System and Utility Billing Complete. Court and HR to follow 208,000.00 54,483.25

153,516.75

Items		
being re		
queste		
d for 20		
22 EDC		
additio		
naí Func		
OC additional Funding		

Rec Center sand filters/Slide Pump/Dog House <b>Totals</b>	Beach Tractor Replacement	Entry Lighting	Entry Palms Replacement	Landing Rebuild	Project Senior Baseball Field Lighting
\$0	\$0	\$0	\$0	\$30,000.00	Available General Fund Budgeted \$19,406.87
\$14,150.00 <b>\$207,088.87</b>	\$48,800.00	\$13,260.00	\$27,780.00	\$65,000.00	Project Actual Costs \$38,098.87
\$14,150.00 \$157,682.10	\$48,800.00	\$13,260.00	\$27,780.00	\$35,000.00	<b>EDC Funding</b> \$18,692.10

will need additional funding of \$18,692.10. Once this field is complete, all 5 baseball and softball fields will be complete with lighting. Budgeted in the project as well but after further inspections the wiring had been removed in the past. With the new wiring, the installation Senior Field - the City reconstructed the Infield, Leveled Outfield, Repaired Dugouts and Installed new outfield fencing. The Lighting was

cover the preliminary quotes received by the City. The increase in material costs has driven the project costs up. Landing Rebuild - the City budgeted \$30,000 this fiscal year for repairs to the Landing on the River. The additional \$35,000.00 funding will

Sabal and are cold hardy to -15 degrees. this is a non budgeted item and the cost to remove the existing and replace the Palm trees is \$27,780.00. The new palm trees are 9' Florida Entry Palms - the City lost the majority of the Palm trees at the entrance on 288 during the winter storm. Insurance did not cover this damage.

Entry Lighting - this is a non budgeted item, that has been requested recently to be installed in the entry. The City would install Ten 20ft poles with each pole having 2 LED street lights positioned to light up the entry. The cost for material and installation is \$13,260.00

New Beach Tractor - this is a non budgeted, emergency needed purchase to maintain the beach. The City's 2005 tractor that has been utilized for raking and cleaning the beach is non operable due to the transmission gears. The City has received quotes to tear apart the due to the wear and tear of operation on the beach and the salt water. The City has received quotes to replace this tractor with a new one machine to determine necessary repairs. This option to repair will cost the city an estimated \$30,000 for a 2005 tractor with a lot of issues, for a cost of \$48,800.00

Rec Center Swimming pool repairs - this is a non budgeted item, the sand filters for the swimming pool (2) of the (3) need replacement.

The filters have holes that are beyond repair. The re-circulating pump for the slide is OOS and in need of replacement. The dog house that houses the electrical components is in disrepair and needs to be replaced.

# Community Development

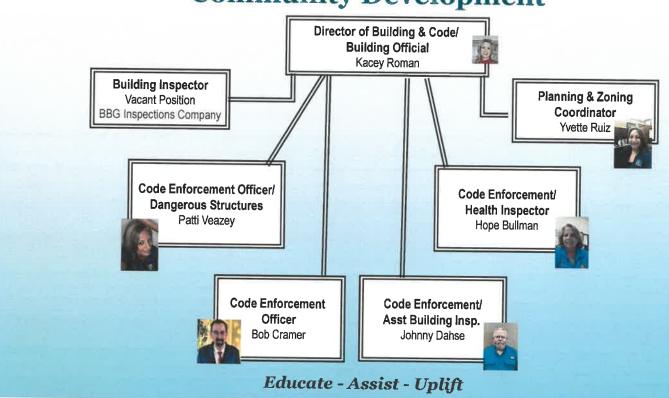


The Community Development Department is responsible for working with the citizens of Freeport and its development community, Boards and Commissions, and the elected officials while managing current and long-range planning, permitting and inspections, code enforcement and other activities in support of the City of Freeport. Our goal is to make our City a Healthy, Safe and Prosperous place to work and live.

Building Permits & Inspections
Health Permits & Inspections
Code Enforcement
Short Term Rental Inspections
Planning & Zoning
Board of Adjustments
Permit Desk Operations

Educate - Assist - Uplift

## **Community Development**



## Freeport hosted the Texas Environmental Health Association Spring Educational Conference



The City of Freeport hosted the Texas Environmental Health Association for their Spring Educational Conference.

Health Inspectors, Code
Enforcement Officers, Sanitarians
and Municipal Inspectors attended
from all over the Gulf Coast and
Southern Region.



Freeport hosted the Texas Environmental Health Association
Spring Educational Conference



Speaker/Instructor-Shawn Gibbs, PhD, MBA, CIH. - Texas A&M Dean, School of Public Health



Speaker/Instructor-Kacey Roman
TEHA President-Elect
Freeport Director of
Building & Code



Speaker/Instructor-John Shrader, CEO Environmental Health Specialties, Inc TEHA President

## **Health Department**

## **May Health Inspections**





5/9/2022	Lanier Middle School	Score 99
5/10/2022	Sweet T's	Score 68
5/11/2022	Velasco Elementary	Score 100
5/16/2022	Rikos Elotes	Score 70
5/23/2022	Little Ceaser's Pizza	Score 89
5/20/2022	Falizes #1 Ice cream truck	Passed
5/26/2022	Felizes #2 Ice cream truck	Failed

## Informational Videos

We are continuing to work with the Toby Cohen, the IT Manager, to develop a series of short videos to be published for our Citizens. We have created multiple Social Media Platforms, such as a YouTube Channel, TikTok, Twitch, Instagram, etc., for City Info, Special Events, etc.

Please let us know of any ideas for future Videos. We plan to include all City Departments and Events!





# Demolition of Dangerous Buildings 30 Day Demolition Ordered by the Board of Adjustments





**602 S Ave G** 

# Demolition of Dangerous Buildings 30 Day Demolition Ordered by the Board of Adjustments





**519 S Ave F** 

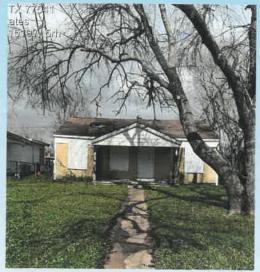
## **Demolition of Dangerous Buildings**



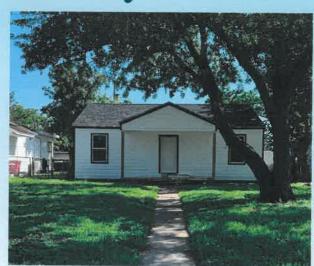


622 N Ave A

# Working with Citizens to Improve our City



**Before** 



**After** 

1510 W. 5th

# Working with Citizens to Improve our City



**Before** 



**After** 

1730-1732 W. 8th

# Working with Citizens to Improve our City





**Before** 

1901 N Ave Q

**After** 

#### **Monthly Code Reports**

Run Date: 06/01/2022 8:01 AM

Secretaria de la constantida del constantida de la constantida de la constantida de la constantida del constantida de la constantida del constantida de la constantida del con	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/2/2022	Patti Veazey	Closed	1231 W 2ND ST		stopped and talked to the owner of this property. He had two building permits to put in sidewalk and driveway. Explained to him that his rv is in the right-away he said it would be moved the weekend
5/2/2022	Patti Veazey	Closed	1814 W 8TH ST		White truc]k parked on sidewalk and on yard area
5/2/2022	Patti Veazey	In Progress	1747-1749 W 8th	Reinspection	Small swimming pool with no fence around it
5/2/2022	Patti Veazey	In Progress	926 W 12TH ST	Reinspection	Need address on house and truck in the yard with tires missing
5/2/2022	Patti Veazey	In Progress	1102 W 6TH ST	Reinspection	Overgrownvac property
5/2/2022	Patti Veazey	In Progress	1623 W 6TH ST	Reinspection	Overgrown vac property
5/2/2022	Patti Veazey	Closed	1615 W 6TH ST	Action Information	Overgrown
5/2/2022	Patti Veazey	In Progress	1614 W 7TH ST	Reinspection	Overgrown
5/3/2022	Patti Veazey	In Progress	1231 W BROAD ST	Reinspection	left notice on the door to cut the grass
5/3/2022	Patti Veazey	In Progress	823 W BROAD ST	Reinspection	sending letter to cut the grass
5/3/2022	Patti Veazey	Closed	402 W 4TH ST		high grass left a door hanger
5/3/2022	Patti Veazey	Closed	1214 W 5TH ST		mailed a notice to remove the trailer that is parked in the yard this isn't an approved surface.
5/3/2022	Patti Veazey	Closed	1122 W 5TH ST		sending a letter to cut the vac property.
5/3/2022	Patti Veazey	Closed	926 W 5th		left a notice on the door to clean up fenced in area. Remove toilet, chair and other debris.
5/3/2022	Patti Veazey	In Progress	730 W 5TH ST	Reinspection	
5/3/2022	Patti Veazey	Closed	615 W 5TH ST		overgrown vac lot were the city tore the structure down. Will send certified mail and get contractor to cut
5/3/2022	Patti Veazey	In Progress	1627 W 7TH ST	Reinspection	Cut yard and vac lot next to it
5/3/2022	Patti Veazey	Closed	621 W 7TH ST		Vac lots need cut
5/3/2022	Patti Veazey	Closed	626 W 7TH ST		overgrown yard and the lot next to it has the same parcel # and owner.
5/5/2022	Patti Veazey	In Progress	1110 W 2ND ST	Reinspection	need to cut the property
5/5/2022	Patti Veazey	In Progress	510 W 6TH ST	Reinspection	clean up and cut alleyway
5/5/2022	Patti Veazey	In Progress	514 W 6TH ST	Reinspection	alleyway needs attention. Sending letter
5/5/2022	Patti Veazey	In Progress	518 W 6TH ST	Reinspection	alleyway needs attention.



Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/5/2022	Patti Veazey	Closed	205 N Ave A		Ties piled by the street. Left them some handouts
5/5/2022	Patti Veazey	Closed	102 N AVE C		Cut vac property duplicate log in
5/5/2022	Patti Veazey	In Progress	718 W 11TH ST	Reinspection	Og property
5/5/2022	Patti Veazey	In Progress	723 W 11TH ST	Reinspection	Left notice to cut grass and clean up debris
5/5/2022	Patti Veazey	In Progress	815 W 11TH ST	Reinspection	Overgrown grass
5/5/2022	Hope Bullman	In Progress	NAve J (261324)		High grass and weeds, trash and debris, rodents
5/6/2022	Patti Veazey	Closed	714 W 11TH ST		
5/6/2022	Patti Veazey	Closed	903 W 5TH ST		Overgrown property
5/6/2022	Hope Bullman	In Progress	1211 N AVE R		Working Without a permit, Chicken coop, Stop work. Owner left to get permit.
5/6/2022	Patti Veazey	Closed	1720 W 7TH ST		Notice to remove tires
5/6/2022	Patti Veazey	Closed	1724-1726 W 7TH	Action Information	Tires in alleyway left a notice with flyer to dispose of tires
5/6/2022	Patti Veazey	Closed	131 W BROAD ST		Overgrown property
5/6/2022	Patti Veazey	In Progress	617 W 9TH ST	Reinspection	Debris including tires and lawn mower parts also Chevy pickup that's inoperable
5/6/2022	Patti Veazey	In Progress	702 W 7TH ST	Reinspection	Left a notice to cut the grass, remove trash and debris. There is a notice on the door that they have to move because of taxes not paid
5/9/2022	Patti Veazey	Closed	702 W 12TH ST		overgrown and trash and debris, also need to repair acc structure
5/10/2022	Patti Veazey	Closed	209327 W Broad		overgrown vac property
5/11/2022	Patti Veazey	Closed	221 E PARK AVE		Left shut off notice on water
5/11/2022	Patti Veazey	Closed	1110 W 7TH ST	Action Information	Left a notice to quit putting bodily fluids in trash can. Talk to occupantthey already took care of violation
5/11/2022	Hope Bullman	Closed	1925 N Ave G		Notice from water department. Water meter disconnect
5/11/2022	Patti Veazey	In Progress	715 W 8TH ST	Reinspection	Remove debris in yard
5/11/2022	Patti Veazey	Closed	1518 W 7TH ST		Left notice on how to dispose of tires
5/11/2022	Patti Veazey	Closed	1510 W 5TH ST		Tagged a Chevy truck with junk in the back with expired sticker to be towed
5/11/2022	Hope Bullman	Closed	1710 N AVE G		Put a thank you letter on the door, for keeping his place looking great.
5/11/2022	Hope Bullman	Closed	1703 N AVE G		Gave thank you letter for keeping their yard looking beautiful.



Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/11/2022	Hope Bullman	Closed	2010 N AVE H		Gave thank you letter for keeping their yard looking beautiful.
5/11/2022	Hope Bullman	Closed	2002 N AVE G		Gave thank you letter for keeping their yard looking beautiful.
5/12/2022	Hope Bullman	In Progress	1711 N Ave G		I spoke to owner Mr. Simmons about new tenent. Because there was a complaint that their animals were using the bathroom in their yard and they would not clean it up. Also complaint was made that there was no running water. I checked with the water department and there was no active service. The shut off date was 11/2021. I left a door hanger stating the dwelling could not be occupied without running water 05/06/2022.
5/12/2022	Hope Bullman	Closed	2104 N AVE G		Water department deliquent water notice Due 5/12/2022
5/12/2022	Patti Veazey	In Progress	259990 S AVE G	Reinspection	Overgrown vac lots next to 409 S Ave G
5/12/2022	Patti Veazey	Closed	1430 W 6TH ST		Overgrown
5/12/2022	Patti Veazey	In Progress	1022 W 4TH ST	Reinspection	Complaint about people living in structure without utilities have electric as of 5/17/2022
5/13/2022	Hope Bullman	Closed	2017 N AVE G		Left letter to thank them for keeping their place clean, 5/12/2022
5/13/2022	Hope Bullman	Closed	1923 N AVE G		Thank you letter for keeping their place beautiful. 5/12/2022
5/13/2022	Hope Bullman	Closed	1919 N AVE G		Thank you letter for keeping their place beautiful. 5/12/2022
5/13/2022	Hope Bullman	Closed	1618 N AVE G		Thank you letter for keeping their place beautiful. 5/12/2022
5/13/2022	Hope Bullman	Closed	1604 N AVE G		Thank you letter for keeping their place beautiful. 5/12/2022
5/13/2022	Hope Bullman	Closed	1530 N AVE G		Thank you letter for keeping their place beautiful. 5/12/2022
5/13/2022	Patti Veazey	Closed	1880 ACACIA CIR		Left notice can't park in the front yard
5/13/2022	Patti Veazey	In Progress	1835 W 11TH ST	Reinspection	Parking trailer in the street left a notice



Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/13/2022	Hope Bullman	In Progress	1514 N AVE F		HIGH GRASS & WEEDS, ACCESSORY STUCTURES, NEEDS REPAIRING OR REMOVED, LITTER AND DEBRIS, INOPERABLE BOAT WITH TRAILER AND EXTRA BOAT TRAILER. BOAT AND TRAILERS ARE PARKED ON AN UNAPPROVED SURFACE, ROOF NEEDS REPLACED, SIDING NEEDS REPAIRED, DOOR HANGER WAS LEFT.
5/13/2022	Patti Veazey	In Progress	1406 W 11TH ST	Reinspection	Left notice about parking in the yard
5/13/2022	Patti Veazey	In Progress	1407 W 11TH ST	Reinspection	Left notice about parking on the sidewalk
5/13/2022	Patti Veazey	In Progress	1027 W 12TH ST	Reinspection	Debris piled by street for along time including a tire
5/13/2022	Patti Veazey	New	710 W 10TH ST	Reinspection	
5/13/2022	Hope Bullman	Closed	1823 N AVE M		Large pile of contractor debris and more dumped materials were added. I pulled boxes out of drain. Three weeks ago I Left A flier with the contractors and told them that Ameri waste does not pick up contractor debris. Sending a violation notice to owner.
5/16/2022	Patti Veazey	In Progress	1103 W 4TH ST	Reinspection	Overgrown vac property
5/16/2022	Patti Veazey	Closed	1022 W 4TH ST		Got electric on but had water meter pulled because they were stealing water. They have to go talk to Cathy about old bill and the meter.
5/17/2022	Patti Veazey	In Progress	1603 W 10TH ST	Initial Inspection	HAD A CALL ABOUT TRASH ON THE SAME BLOCK GOT TO GO SURVEY THE BLOCK
5/17/2022	Patti Veazey	Closed	1027 W 12TH ST		DEBRIS BY THE STREET AND TIRES. I CALLED THE REALTOR ASK IF HE COULD GET AHOLD OF THE OWNER TO GET THIS CLEANED UP. HE SAID HE WOULD
5/17/2022	Patti Veazey	In Progress	1118 W 6TH ST	Reinspection	
5/17/2022	Patti Veazey	In Progress	810 W 10TH ST	Reinspection	
5/17/2022	Patti Veazey	In Progress	1331 W BROAD ST	Reinspection	Overgrown property
5/17/2022	Patti Veazey	In Progress	719 W 4th	Reinspection	Overgrown
5/17/2022	Patti Veazey	In Progress	1006 W 9TH ST	Reinspection	Left notice to put dress on house and cutgrass
5/17/2022	Patti Veazey	In Progress	1502 W 9TH ST	Reinspection	Call in for 1509 but it should be 1502 w 9th, Debris piled up in yard



Monthly Code Reports Run Date: 06/01/2022 8:01 AM

Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/17/2022	Patti Veazey	In Progress	1506 W 9TH ST	Initial Inspection	1506 is attached to 1502 W 9th so sending a letter to both addresses to two different people. Also, left a door hanger on the door with info on the sanitation pick-up. Talk to the occupant about the structure.
5/18/2022	Patti Veazey	Closed	719 W 4th		overgrown property this is also listed under 723 Property
5/18/2022	Patti Veazey	In Progress	118 W 6TH ST	Reinspection	Overgrown property
5/18/2022	Patti Veazey	In Progress	1700-1702 W 6th	Reinspection	Left a notice about large pile of trash along with a handout about how to place trash to be picked up
5/18/2022	Hope Bullman	Compliant	1211 NAve o		Home is for sale, called and spoke with the property maintenence, she said they would have to property mowed by the end of the week, 5/20/2022
5/18/2022	Patti Veazey	In Progress	1731-1733 W 7TH	Reinspection	Stopped and tagged the property to stop work until they get a building permit.
5/18/2022	Patti Veazey	In Progress	1627 W 7TH ST	Reinspection	Stopped and posted a stop work order on property. Also, talked to the contractor told them to go get a permit
5/19/2022	Hope Bullman	In Progress	1219 N Ave O		Left informational letter on tires and ordinance on importance of house numbers. Iwill check back on 5/23/2022
5/19/2022	Hope Bullman	in Progress	1505 N Ave O		Left information on trash pick, as this was construction debris. Also, I left ordinance on house numbers. I will check back on 5/23/2022
5/19/2022	Hope Bullman	Compliant	1509 NAve O		Left ordinance on house numbers, and a thank you letter.
5/19/2022	Patti Veazey	In Progress	210010 W 4th	Reinspection	Overgrown vac lot next to 1022 w 4th
5/19/2022	Patti Veazey	In Progress	1010 W 4TH ST	Reinspection	Construction debris in the yard
5/19/2022	Patti Veazey	In Progress	1018 W 5TH ST	Reinspection	Send letter on high grass
5/19/2022	Patti Veazey	In Progress	726 W 5TH ST	Reinspection	Overgrown vac lot
5/20/2022	Hope Bullman	In Progress	1206 N AVE J		High grass and weeds
5/20/2022	Hope Bullman	Pending	1208 N Brazosport Blv	rd	Spoke with Joe Silver, Broker for 1208 N Brazosport Blvd, he stated he will have grass cut ASAP.
5/24/2022	Patti Veazey	Closed	623 E Park		Dropped of a disconnect of water notice
5/24/2022	Patti Veazey	Closed	530 W 2ND ST		Dropped of a disconnect notice on water



Monthly Code Reports Run Date: 06/01/2022 8:01 AM

Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/24/2022	Patti Veazey	Closed	911 W 2nd		Dropped off a disconnect notice on the water
5/24/2022	Patti Veazey	Closed	918 W 5TH ST		Dropped a notice off on disconnecting the water service for non payment
5/24/2022	Patti Veazey	Closed	307 SAILFISH		Dropped off a disconnect notice on better
5/24/2022	Hope Bullman	Closed	1331 N AVE I and SWEENY		Left door hanger for deliquent water notice.
5/24/2022	Hope Bullman	Pending	1100 N Brazosport Blvd Suite 10		Left delinquent water notice. 5/24/2022
5/24/2022	Hope Bullman	In Progress	1805 YELLOWSTONE		Left delinquent water notice. 5/24/2022
5/24/2022	Hope Bullman	In Progress	1719 N AVE T		Left Informational letter on heavy trash pickup. No construction debris.
5/25/2022	Patti Veazey	In Progress	811 W 12TH ST	Reinspection	Overgrown grass
5/25/2022	Patti Veazey	In Progress	1011 W 10TH ST	Reinspection	Cut overgrown grass on vac structure
5/25/2022	Patti Veazey	In Progress	831 W 8TH ST	Reinspection	Overgrown alleyway left a door hanger
5/25/2022	Patti Veazey	In Progress	919 W 12TH ST	Reinspection	parking his white truck on city property. This property the city cuts it runs behind 12th street.
5/25/2022	Patti Veazey	In Progress	1015 W 12TH ST	Reinspection	parking blue car behind his house that is on city property. Sent a door hanger
5/25/2022	Patti Veazey	In Progress	219 W 9th	Initial Inspection	inoperable truck on property in driveway area
5/25/2022	Patti Veazey	In Progress	1210 W BROAD ST	Initial Inspection	inoperable vehicle on the street. People at that address moved car was left behind has flats
5/26/2022	Patti Veazey	In Progress	1210 W BROAD ST	Reinspection	Tagged 9a tree Toyota Highlander parked on the street with expired inspection sticker and flat tire
5/26/2022	Patti Veazey	In Progress	1207-1213 W 9TH	Reinspection	Overgrown and need addresses posted
5/26/2022	Patti Veazey	In Progress	204 W PARK AVE	Reinspection	Overgrown grass behind commercial building
5/26/2022	Patti Veazey	In Progress	601 W 6TH ST	Reinspection	Cut overgrown property



Create Date	Created By	Status	Address 1	Current Task	V_Summary if Violation
5/27/2022	Hope Bullman	New	1601 N AVE T		Working without a permit. Demo to rear building connected to garage. Replaced siding, Facia and soffit on the left side of garage. Spoke with contractor Marco with Master Touch, by phone. I told him he had to get a permit for the demo. He said the job was finished that he did not need one. The dwelling was red tagged, no other work can be performed. That the dwelling is going up for sale. The Realtor is Andrew Anders with Caldwell Banker. I asked him if there was any work being done to the inside, he said no. Note, the dwelling has been vacant for 8 Plus months.
5/9/2022	Hope Bullman	Applied	Freeport Municiple Park (Fishing Fiesta)		
5/9/2022	Hope Buliman	Approved	4330 PRAIRIE ST		
5/9/2022	Hope Bullman	Applied	4330 PRAIRIE ST		
5/10/2022	Hope Bullman	Applied	723 N BRAZOSPORT BLVD		
5/11/2022	Hope Bullman	Approved	301 S Brazosport Blvd	Initial Inspection	
5/11/2022	Hope Bullman	Approved	209 E Park St.		
5/13/2022	Hope Bullman	Pending	209 E Park St.	Initial Inspection	



200 West Second St • Freeport, TX 77541

979.233.3526 • Fax 979.233.8867

### Finance, Court & Water Departments

Title: Monthly Report for May 31, 2022

**Date:** June 13, 2022

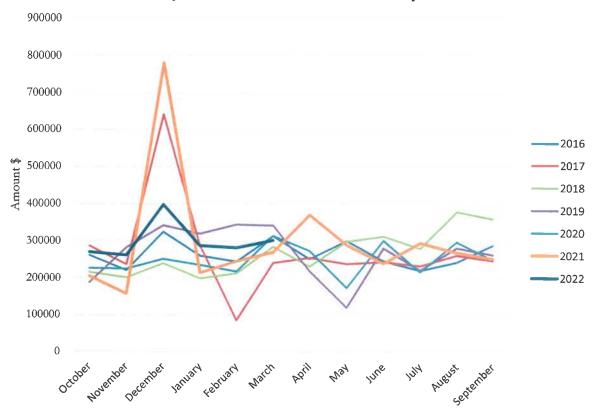
From: Cathy Ezell, Finance Director

#### Financial Information

#### The General Fund:

The revenues collected for the General fund as of May 31, 2022 are \$13,338,153 or 70.34 % of the total budgeted revenues. Sales tax revenue is collected two months in arrears. The sales tax collections received are less than last year at this time.

#### **Comparison of Sales Tax Revenue by Year**



The expenditures for the General Fund as of May 31, 2022 are \$12,811,222 or 61.41% of the budgeted expenditures. See the attached Monthly Financial Report for more detail.

The revenues are over the expenditures by 526,930. The fund balance or reserves of the General Fund as of May 31, 2022 is \$7,251,346. This is 35.72% of the expenditure budget.

Monthly Report Finance, Court & Water Departments

#### Water & Sewer Fund

The revenues for the Water & Sewer Fund as of May 31, 2022 are \$4,178,344 or 63.42% of the budgeted revenues. See the attached Monthly Financial Report for more detail.

The expenditures for the Water & Sewer Fund as of May 31, 2022 are \$3,507,289 or 54.18% of the budgeted expenditures. See the attached Monthly Financial Report for more detail. Veolia has notified the City that they have spent 80% of their Repair and Maintenance Budget.

The revenues exceed the expenditures by \$671,056. The fund balance or reserves for the Water & Sewer Fund as of May 31, 2022 is \$721,991. This fund balance is only 11.37% of the operating expenditures.

#### Customer Service Department

The Water Department and Municipal Court have been re-organized into one department, the Customer Service Department. The Customer Service Department was moved to the 3<sup>rd</sup> floor of City Hall.

The Municipal Court functions will be the next to move to Incode 10. We have begun planning the migrations. The migration is scheduled to begin in August 2022. The time line for this is approximately three months.

#### Other

The Finance, Human Resources, and Customer Service Department completed the review and purge of old records. We also re-organized the Vault to become the primary place for the storage of City records, with the help of the Building/Code and Public Works departments.

#### City of Freeport Monthly Financial Report As of May 31, 2022 General Fund

		FY2021 Actuals		Adopted FY2022 Budget		Amended FY2022 Budget		Year to Date Actual	% YTD Budget
Beginning Fund Balance	\$	5,613,957	\$	7,457,056	\$	6,724,415	\$	6,724,415	
Revenues									
EMS	\$	594,291	\$	542,900	\$	542,900	\$	347,764	64.06%
Property Taxes		2,716,469		3,054,000		3,054,000		2,922,104	95.68%
Industrial Taxes		8,090,088		8,272,790		8,272,790		5,242,378	63.37%
Sales Tax		2,387,917		2,000,000		2,030,000		1,202,228	59.22%
Franchise & Other Taxes		636,793		723,100		723,100		330,051	45.64%
Permits		183,562		136,135		136,135		111,697	82.05%
Charges for Services		936,361		935,700		935,700		587,731	62.81%
Recreation/Rental		63,428		138,500		138,500		44,151	31.88%
Golf		717,239		625,000		625,000		492,190	78.75%
Municipal Court		176,376		406,200		406,200		113,595	27.97%
Grants		823,390		1,332,200		1,594,203		1,648,733	103.42%
Lease Income		242,901		123,402		123,402		41,894	33.95%
Miscellaneous		905,864		370,775		380,575		253,637	66.65%
Total Revenues		18,474,680	\$	18,660,702	\$	18,962,505	\$	13,338,153	70.34%
F									
Expenditures		4 74 7 000		4 000 000	4		_		
Administration	\$	1,715,009	\$	1,900,909	\$	1,915,600	\$	1,268,300	66.21%
Service Center		214,790		224,033		224,033		134,131	59.87%
Municipal Court		196,384		239,075		239,075		147,109	61.53%
Police		4,528,655		4,979,157		4,979,157		3,150,477	63.27%
Fire		1,441,915		1,401,566		1,405,481		756,167	53.80%
EMS		819,416		927,740		927,740		650,118	70.08%
Emergency Management		308,615		-		169,681		150,986	88.98%
Code Enforcement		393,536		420,845		438,205		206,112	47.04%
Building		311,517		358,098		358,098		136,545	38.13%
Garbage Collection		968,318		931,000		931,000		588,771	63.24%
Street & Drainage		1,330,808		1,431,147		1,460,781		936,245	64.09%
Beach Fund Expense		55,849		31,500		31,500		14,563	46.23%
Historical Museum		333,402		427,492		427,492		243,613	56.99%
Sr Citizens Commission		4,982		10,250		10,250		3,570	34.83%
Library		184,796		42,500		42,500		29,382	69.14%
Parks		1,332,358		1,281,967		1,306,104		720,492	55.16%
Golf		1,489,681		1,172,103		1,172,103		713,084	60.84%
Recreation		496,866		620,027		620,027		340,347	54.89%
Interfund Transfer to		1,410,846		4,051,815		4,353,618		2,721,210	62.50%
Interfund Transfer from	_	(173,520)	_	(150,000)	_	(150,000)		(100,000)	66.67%
Total Expenditures	_	17,364,222	\$	20,301,224	\$	20,862,445	\$	12,811,222	61.41%
Revenue Over/(Under)									
Expenditures	\$	1,110,458	\$	(1,640,522)	\$	(1,899,940)	\$	526,930	
Ending Fund Balance	\$	6,724,415	\$	5,816,534	\$	4,824,475	\$	7,251,346	

#### City of Freeport Monthly Financial Report As of May 31, 2022 Water Sewer Fund

Beginning Fund Balance	\$	FY2021 Actuals (17,603)	\$	Adopted FY2022 Budget (598,386)		Amended FY2022 Budget 50,936	\$	Year to Date Actual 50,936	% YTD Budget
Revenues									
Interlocal Revenue	\$	163,635	Ś	4.000	Ś	4,000	Ś	_	0.00%
Interest	~	1.417	~	500	~	500	*	672	134,46%
Misc Income		(208)		-		-		1,740	N/A
Misc Income Return Checks		505		1,000		1,000		892	89.24%
Utility Reimbursements		182,371		70,000		70,000		95,234	136.05%
Community Dev Grant		25,139		260,000		260,000		50,254	0.00%
Grant Revenue-Emergency P		(58,143)		200,000		-		_	N/A
FEMA Reimbursement		(00,2.0,				_			N/A
Cash Over or Short		(23)		-		_		(45)	N/A
Water Revenue		3,248,117		3,764,000		3,764,000		2,125,755	56.48%
Water Revenue - Misc		5.493		12		-		25	N/A
Sewer Revenue		2,242,923		2,383,800		2,383,800		1,631,309	68.43%
Sewer Revenue - Misc		913		-		-		20	N/A
Sewer Surcharge		-		_		-		321	N/A
Water Tap Fee		14,800		14,000		14,000		22,102	157.87%
Sewer Tap Fee		-		-		-		1,040	N/A
Bad Debt Write-Off		2,589		1,000		1,000		728	N/A
Connect & Disconnect Fees		77,169		90,000		90,000		83,218	92.46%
Transfer from General Fund				_		-		215,333	
Proceeds from Bond Sale		4,845,000		-		-		-	N/A
Premiums from Bond Sale		300,036		-		_		•	N/A
Underwriter's Discount		(61,356)		-		_			N/A
Total Revenues		10,990,376	\$	6,588,300	\$	6,588,300	\$	4,178,344.33	63.42%
Expenditures			_		_				
Salaries	\$	100,431	\$	126,059	\$	126,059	\$	67,851	53.82%
Benefits		72,423		53,168		53,168		32,069	60.32%
Supplies		48,979		46,850		46,850		34,732	74.13%
Services Maintenance		5,203,971		5,322,160		5,322,160		2,893,997	54.38%
		18,460		65,000		65,000		32,134	49.44%
Sundry Control Curtley		2,834		25,675		25,675		16,248	63.28%
Capital Outlay Debt Service Fees		241,058		260,000		382,239		128,459	33.61%
Transfer to Debt Service		79,576		302,698					N/A
Transfer to CO2021 Bond Fund		4,104		302,698		302,698		201,799	N/A
Transfer from General Fund		5,000,000 150,000		150,000		150,000		100 000	N/A
Total Expenditures	\$	10,921,837	\$	6,351,610	\$	6,473,849	Ś	100,000 3,507,289	N/A 54.18%
roun expenditures	7	10,321,037	Ą	0,331,010	7	0,473,049	Þ	3,307,289	34.16%
Revenue Over/(Under)									
Expenditures	\$	68,539	\$	236,690	\$	114,451	\$	671,056	
Ending Fund Balance	\$	50,936	\$	(361,696)	\$	165,387	\$	721,991	



131 East 4<sup>th</sup> Street Freeport, Texas 77541 Phone (979) 233-2111 Fax (979) 233-4103 Christopher Motley Chief / EMC

Mike Praslicka Deputy Chief EMS Coordinator

> Jason Shafer Deputy Chief Fire Marshal

#### Office of the Fire Marshal

May 2022 Monthly Report.

Fire/Safety Inspections:

Address	Inspection Type	Pass/Fail
320 S Gulf	Underground Fire Line	Pass
317 S. Gulf	C of O	Pass
1912 Victoria	Annual Day care	Pass
1019 W. Sixth	Kitchen Suppression	Pass
Total Inspections: 4		

#### **Plans Review:**

Name or Address	Type of Plan	COMMENTS Y/N
Brazosport HS	New Construction	Υ
Salvation Army 1618 N Ave J	Fire Alarm	Y
Total Reviews: 2		

Fire Investigations:

Address	Type of Fire	Disposition
418 W. First	Arson/Follow-up	Closed/ Charges Filed
Total: Investigations: 1		



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Fire Safety Consultation/ Consultation:

Whom	In Reference to:
202 S Gulf	Texas Distillery
Port of Freeport	Large automotive complex (pre-development meeting)
1010 Magnolia	Spoke to manager in ref. fire responses
Sam Reyna	Funeral home plans and development meeting
202 s Gulf	Hydrant flow test for sprinkler
Total: 5	

**Incident Response:** 

Location	Type of Incident	Disposition
S Ave D	Grass Fire	Extinguishment
523@332	Major Accident	Pt Txp
Total Calls: 2		

#### **Public Education Events:**

Location	Name of Event	Appx # people
Total: 0		

Stop Work Order's/ NOV's/ Fire Marshal's Orders:

Address	Description	Disposition
Total: 0		

Training:

Course Name	Hours
Texas Fire Educators Conference	24
Debris Removal	6



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#### Miscellaneous:

- Attended Brazoria County EOC Meeting
- Submitted cased file to DA's Office
- Attended grand jury
- Firearms Qualifications
- · Attended meeting with building and EDC
- Attended weekly FD command staff meeting
- Researched and ordered equipment for new FM shop



131 East 4th Street Freeport, Texas 77541 Phone (979) 233-2111 Fax (979) 233-4103

**Christopher Motley** Chief / EMC

Mike Praslicka **Deputy Chief EMS Coordinator** 

Micheal Dumas Deputy Chief Fire Marshal

To:

Mr. Kelty, City Manager

From: Christopher D. Motley, Fire Chief

June 15, 2022

Re:

May 2022

Response alarms:

May 2022

Fire -15

EMS -177

Total - 192

Significant Events:

Air Ambulance transport: 3

Request mutual aid into the city to cover EMS response: 4 FIRE 0 Mutual aid given to other cities to cover EMS response: 3 FIRE 0

Two EMS units working calls at the same time: 36

Three working EMS alarms: 3 Four working EMS alarms: 2 Five working EMS alarms: 0

Transport rate: 63%

Equipment/Infrastructure:

Fire Station engine bay slab is failing due to road bed is washing out.

Public Works will perform the gork.

Audit:

Texas Department of Insurance audit: Contact ISO. Waiting for return

telephone call. Auditor no longer works for the company.

**Emergency Management:** 

Review daily COVID-19 Brazoria County Health reports. Providing this data to Freeport Police Department for first responder notification.

Winter Storm Declaration the City of Freeport is in recovery phase. Federal Declaration Category B: Protective Measures has been approved. Submitting application for reimbursement to FEMA. Received

a response, I will be filing an appeal on not covering expense of labor of

essential workers per policy.

Monitoring weather activity affecting the Freeport community. SE Texas has experienced a high-pressure system that created severe heat

advisories temp up to 108.

This monthly, TIER II reports are being filed with the local responding fire

department as required by SARA II Act.

Visit us online at www.freeport.tx.us facebook.com/FreeportFire fire@freeport.tx.us



131 East 4<sup>th</sup> Street Freeport, Texas 77541 Phone (979) 233-2111 Fax (979) 233-4103 Christopher Motley Chief / EMC

Mike Praslicka Deputy Chief EMS Coordinator

Micheal Dumas Deputy Chief Fire Marshal

Mitigation Grants:

FEMA: S.A.F.E.R. Grant application, awaiting announcement of award. This program is addresses salaries for hiring and staffing firefighters for three years at no expense. During this time the City prepares itself for the salary increase over time. The SAFER grant would allow the department staffing to meet staffing level standards. This would raise the shift to six firefighters, currently five firefighters.

FEMA American Firefighter Grant, complete the application and awaiting announcement of award. Project 1.) Training and overtime for training: \$120,000,00, 2.) Brush/Wildland truck: \$125,000.00.

Personnel:

Staffing:

Fire Lieutenant Vacancy: One (Full-time)
Fire Fighter Vacancy: Three (Full-time)
Fire Fighter Vacancy: Six (Part-time)

EMS Vacancy: Three (Part-time). One position filled and orientation in progress.

The hiring process for the department has been impacted significantly with Covid-19 hinder students to attend fire/EMS training and administrating their exams for state licensing. The current employee market is greater than applicants including base salary, certification pay, and assignment pay, shift schedules and department increasing staff due to community growth.

Department operations application process remains open regardless of department staffing level. An applicant can schedule a cognitive test at any time. Then be eligible for the physical agility.

In May, the department received one application and two applicants called to pull their names from the hiring process for relocation.

**Training Employees:** 

Three employees currently in school.: Thomas Thornton; EMT-Advance to

Paramedic. Kristopher Vierra; EMT-Advance to Paramedic.

Departmental training has been limited due to operations is running at

minimum staffing.

Injuries:

None

Public Relations:

Kid's Fish. Port Freeport

Prevention:

Council Chambers are sanitized by staff prior to each council meeting. Highway information boards updated regularly for a COVID-19 update or

weather.

Announcements:

None

#### Monthly Golf Course Report May2022

For the month of May we hit another milestone having our highest revenue for any previous month of May and our second highest revenue for any given month. We have definitely seen an increase in all of our categories to help drive this revenue, but at the same time the small amount of rain we have gotten has played a part in this as well. We have had 4 inches of rain combined for the last two months and zero closed days due to rain as well as zero cart path only days.

Membership rose to 191 members which is close to Covid numbers when we were members only for a couple of months. And we also had a very strong start to our spring tournament season picking up two more quality tournaments over the previous spring. We also hosted our annual crawfish tournament which is a great marketing event for the city as it draws participants from all over the area.

June wraps up our spring tournament season and then we get a two month break as we prep for the fall season which looks to be our best yet. I have attached a breakdown of our numbers and as always thank you for your support.

Thank you

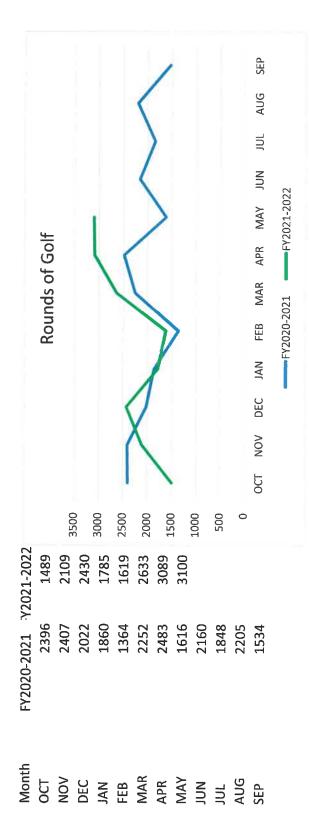
Brian

# Golf Course Goals vs Actuals 2021-2022

Goal													
Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	lof	Aug	Sept	Totals
Green Fee	11,000	12,000	12,000	10,000	10,000	16,000	16,000	16,000	16,000	15.000	13.000	13.000	160.000
Rec(taxable)	0		0	0	0	0	0	0	0	0	0	000/01	00000
Golf Cart	2,000	2,000	6,000	000'9	2,000	2,000	8,000	8,000	8,000	2,000	8,000	8,000	85.000
Merchandise	12,000	12,000	11,000	10,000	10,000	18,000	20,000	16,000	15,000	15,000	13,000	14,000	166,000
Prep Food	250	650	400	200	400	800	1,100	1,200	1,200	750	750	700	9,000
Beer Sales	7,000	8,000	2,000	5,000	3,500	6,500	7,000	5,500	7,500	2,000	6,000	5,000	75,000
Drinks/Chips	3,000	2,500	2,000	1,500	1,500	2,500	3,000	3,000	3,500	3,000	3,000	3,000	31.500
Memberships	8,000	8,000	8,000	8,000	7,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	95,000
Total	\$48,550	\$50,150	\$46,400	\$41,000	\$37,400	\$58,800	\$63,100	\$57,700	\$59,200	\$55,750	\$51,750	\$51,700	\$621,500

Actual													
Category	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	lor	Aug	Sept	Totals
Green Fee	13,283	16,402	16,029	10,459	12,044	17,301	23,102	21,453					130.072
Rec(taxable)	0	0	0	0	0	0	0	0					1000
Golf Cart	7,481	10,000	11,169	7,135	7,012	13,687	16,504	15,171					88.158
Merchandise	9,817	10,986	14,800	10,718	12,264	15,026	25,819	23,040					122,470
Prep Food	575	681	932	732	709	1,254	1,365	1,411					7,659
Beer Sales	5,928	7,564	7,881	4,993	3,719	8,827	11,329	11,854					62.093
Drinks/Chips	2,232	2,081	2,710	1,821	1,609	2,784	3,832	4,515					21 584
Memberships	11,833	8,872	9,023	11,258	11,770	11,104	11,700	14,741					90.302
Total	\$51,148	\$56,586	\$62,544	\$47,116	\$49,126	\$69,982	\$93,650	\$92,185	<b>\$</b>	\$0	\$0	0\$	\$522,338
Over/Under	\$2,598	\$6,436	\$16,144	\$6,116	\$11,726	\$11,182	\$30,550	\$34,485					\$119,237

Rounds of Golf



24147 18254

Month	FY2020-2021	FY2021-2022						2	4	: q					
OCT	175	179						Ξ	Memberships	rsmps					
NOV	166	171	250												
DEC	170	172	6												
AN	170	158	700	1							1				ı
EB	168	160	150						1		ļ				
MAR	184	163	2												
VPR	187	178	100												
ЛАУ	181	191													
NN	197		20												
UL	198														
NUG	198	The Carlotte	0	į		1									
EP	197			5	NOV	DEC	JAN	EB	MAR	APR	MAY	NOC	JUL	AUG	SEP
							ı	FY2020-2021	-2021	FY2021-2022	21-2022				

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	,	02-6102	42,407.50 \$	A2 229 77 C	4 11.000 ca	48,990.47	23,365.55 \$	37,454.31	EC 202 02 6	c ca.cuc,ac	13,723.75 \$	28 942 99 \$	000000	52,154,15	50,746,13 \$	59 155 57 6	ל שניינינינינינינינינינינינינינינינינינינ
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	2015.16		\$ 33,172.00	\$ 19.944.00	\$ 26178.00	20,11 B.uu	\$ 36,242.00	\$ 30,448.00	\$ 34.261.00	200000000000000000000000000000000000000	\$ 28,234.00	\$ 30,164.00	\$ 162.00	4 0,102.00	\$ 36,186.00	\$ 30,306.00	
	2014-15		\$ 35,953.00	٠,			~	٠,	•	,	•	\$ 48,499.00	~	•	٠,	v	
	2013-14		\$ 34,325.00	\$ 28,636,00								\$ 56,256.00				\$ 46,545,00	
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	2009-2010		n •	\$ 39,303.00	\$ 20,950,00	·	•	5 16,893.00	\$ 52,873.00	C 59 609 00	00.050,00	\$ 46,083.00	\$ 59,492.00	. 1	\$ 40,405.00	\$ 48,395.00	C 44 0CC 00
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	2006-2007	4 38 020 00	000000000000000000000000000000000000000	33,807.00	\$ 25,466.00	3 19 599 00	21,000,00	31,360.00	5 50,244.00	\$ 44.170.00	20.000	50,784.00	52,831.00	20 0000	00.052,55 \$	\$ 41,420.00	4 37 577 00
ll years	2005-2006	\$ 47,009,00	00 000 100	00.667,12 ¢	\$ 34,148.00	\$ 38.163.00	00.000,00	00.250,62 ¢	\$ 44,484.00	\$ 52,898.00	00000000	5 49,583.00	\$ 38,039.00	00 305 00 3	00.055,04	\$ 40,352.00	\$ 35 529 00
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\$477,492.00 \$460,478.00 \$514,128.00 \$617,861.00 \$485,557.00 \$557,456.00 \$525,006.00 \$481,682.00 \$392,155.00 \$339,379.00 \$434,860.00 \$480,324.00 \$585,100.00 \$523,369.18 \$707,657.75 \$522,338.81

Total

# City of Freeport Culture, Recreation & Tourism Department Monthly Summary Report

May 2022

# FREEPORT HISTORICAL MUSEUM & VISITOR CENTER

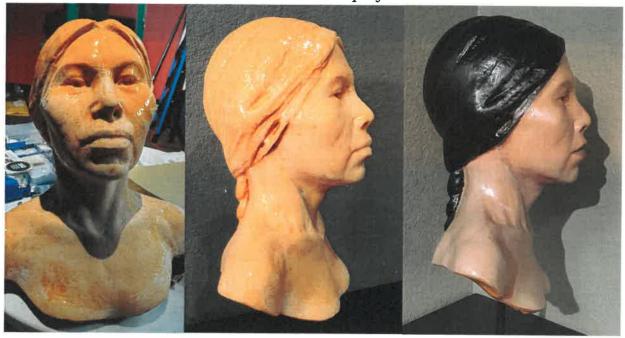
#### **Exhibits**

Throughout the month of May, Museum staff fabricated displays, designed new-additional reading panels, and worked with the Brazosport Archaeological Society and Brazosport Museum of Natural Science on the loan of original artifacts for the Fort Velasco exhibit opening in June.





Work began on the 3D print of Wilma's facial reconstruction. She was thoroughly sanded, and base colors of acrylic paint were added. Additional layers of paint will be necessary for completion. A pedal display stand was also ordered, received, and assembled for her eventual display.

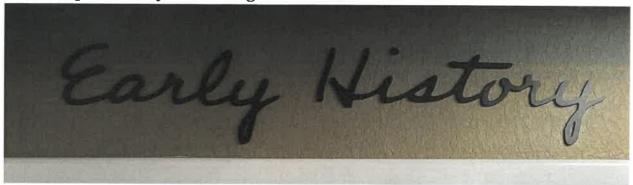


## **Staff Updates**

On May 4th, the Museum hosted a lecture by Chris Kneupper in the Little Theater for the ladies of the Wednesday Review Club.



Additional light-weight, laser-cut wooden letters were created and installed to mark the returning corridor in the second half of the museum, enhancing the visitor experience by continuing to establish visual cues.



By the end of the month (May 23<sup>rd</sup>), the A/C issues were finally resolved, and just in time for the spike in temperatures. We anticipate a strong attendance this summer as folks look for a cool place to be entertained.



#### **MAIN STREET**

#### **Program Updates**

While we still await the final report from the Resource Team Visit in April, we are moving forward in the program. Ms. Strahan met with Betty Page, our first client interested in the Design Assistance program, to discuss her plans to open a new art boutique at 204 W. Park. We had our first meeting with the Design Team and were both very encouraged to identify specific historical traits about the property that she will be able to preserve.

In the month of June, Ms. Strahan will participate in weekly 'Coffee & Conversation' virtual meetings with TMSP staff for training and input from other Main Street Communities.

#### **Special Events**

Main Street's first Cinco de Mayo Celebration took place in historic downtown and we had strong community turnout. We hired a mariachi band out of Houston and welcomed a Folklorico dance group of students from Angleton that proudly performed for the crowd. There were street tacos, fruity treats, and FREE margaritas provided by Pop's Pizza/Barcadia. The Cinco de Mayo Celebration was certainly well received by the community and an annual event we plan to continue.









Staff is planning for upcoming events including Fort Velasco Day on Saturday, June 25<sup>th</sup> and KidFest on Saturday, August 6<sup>th</sup>, both scheduled in the Main Street District.

# **Statistical Data**

Revenues	May-22	Last Month	YTD
Donations	0	85.00	5,600.00
Special Events	275.00	100.00	1,969.00
Admission	192.00	212.00	1,553.00
Gift Shop	0	169.00	439.00
TOTAL	\$467.00	\$566.00	\$9,561.00

Admissions	May-22	Last Month	YTD
Adult	19	16	169
Child	10	4	47
Senior Citizen	4	40	185
Active Military	0	0	4
TOTAL	33	60	405



# **Human Resources Monthly Report**

Date: June 10, 2022 HR TEAM: Cathy Ezell, Donna Fisher and Mary Chavez

## **HR Services Team Priorities and Results for May 2022:**

- Welcomes and Well-wishes:
  - We are excited to welcome:
    - ➢ Misty Griffith Court Clerk Customer Service Department
    - Luis Windom Part-time EMT Fire Department
    - Haley Wall Water Billing Clerk Customer Service Department
- Training/Coaching/Performance Improvement:
  - o Performance Issues Addressed: We had one (1) employee termination for performance this month.
- Employee Turnover/Recruiting/Hiring Progress:
  - **Employee Turnover:** We had four (4) employee separations in May. One employee from the Recreation Center, one from the Public Works Department and two from the Customer Service Department.
  - o Internal Transfers/Promotions: We had one (1) internal transfers/promotions in May Camille Cameron was promoted from Accounting Specialist to Customer Service Supervisor.
    - Recruiting: Active recruiting searches include:
      - Part-time EMT
      - Economic Development Director
      - Maintenance Technician Streets
      - Firefighter/EMT Full and Part Time
      - Building Inspector
      - Part-time Range Attendant
      - Accounting Specialist
      - Part-time Recreation Attendant
      - Streets Supervisor
      - Recruiting Sources include: City website, The Facts Online, Texas Municipal League, Strategic Government Resources, Workforce Solutions, Industry-specific organizations, Community College programs for maintenance and Police, social media, and networking.
- Risk Management and Insurance Updates:
  - Unemployment Claims: We had zero (0) unemployment appeals during the month of May. We have won one (1) unemployment appeal cases this calendar year (Jan.- December). The City's account will not be charged for this unemployment claim.
  - o Workers Compensation Claims: We had one (1) active Workers Comp. claims in May; in Public Works.
  - o Family & Medical Leave Cases (FMLA)- We had one (1) active FMLA case in May.

- o **Property/Liability/Accident Claims-** We had one (1) new automobile claim in May. We continued to add new vehicles and equipment to the insurance policy.
- Record Retention: We are continuing to move files that are not in current use but need to be retained to the vault.
- **Employee Benefits:** We are working with new broker to collect information needed to prepare RFP. We are preparing for HR and Payroll transition to Incode 10.
- Training/Development: We are making a list of webinar/video trainings available from TML to develop a regular training schedule.

# **Priorities for June:**

• Employee Benefits – Review bids with new broker for employee health, dental, vision and ancillary coverages.

# Information Technology Monthly Report

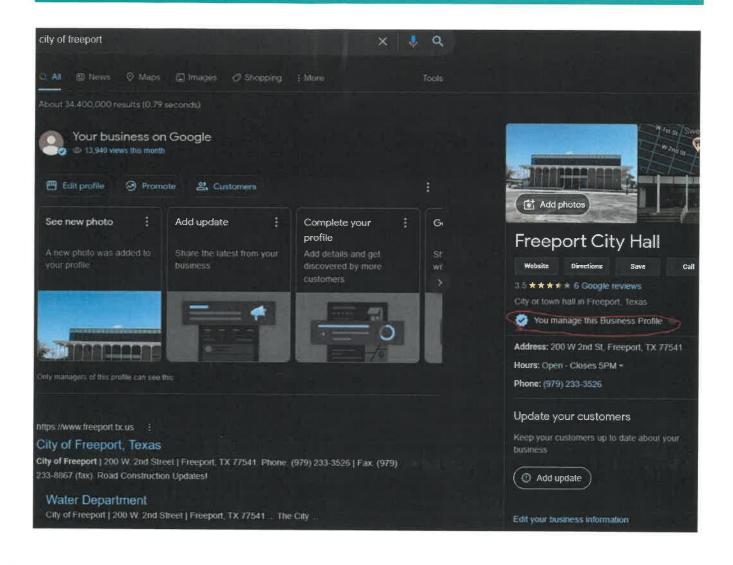
- Officially claimed and confirmed ownership city of Freeport Google listing
- Created an official City of Freeport Business Youtube and TikTok channel for City education videos and events.
- Full staff migration to third floor of City Hall
- Upgraded and installed new phones for Rec Center for 911 at pool
- Prepared and Certified Executime Server for deployment after getting city registered as an entity for SSL certs.

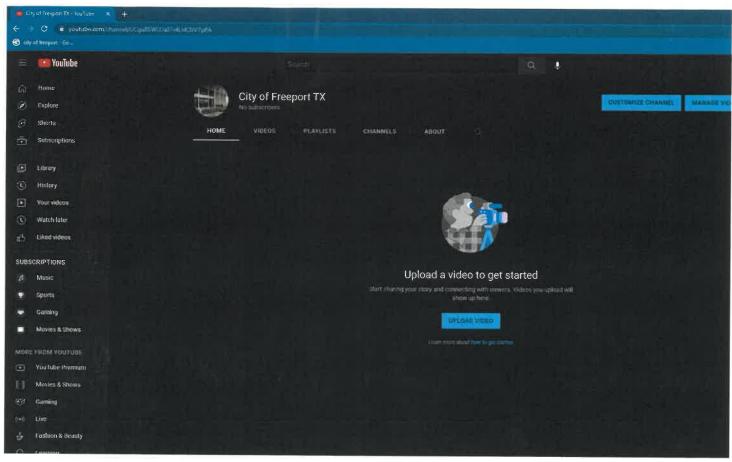
# **Upcoming Projects:**

- Helpdesk/Ticketing support.
- Automated patching and reporting.
- In-depth asset management tracking.
- Register City as Dell self-service for warranty repairs on-site
- Full Development of City Help Videos
- Configure city hall computer policy for more security and faster day-to-day use.
- New City ID badge system with door access included

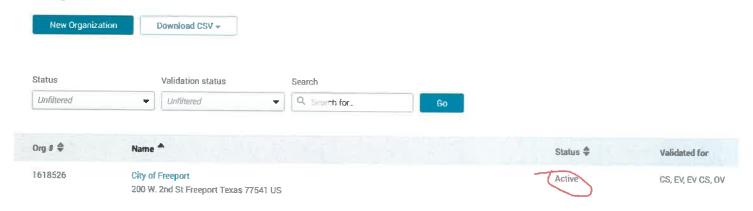
**JUNE 2022** 







# Organizations





Lt. Corey Brinkman CID Commander

Raymond Garivey Chief of Police

Capt. Danny Gillchriest Patrol Division Commander

To: Mayor and Council

During the Month of May my officers responded to 2141 calls for service. Those calls include all crime related calls, calls for citizen assistance, Animal Control calls, citizen contact and traffic stops. Anytime an officer calls out on the radio, a call type is generated.

#### **Significant Incidents:**

On 05/02/22 at approximately 8:00am, Officers responded to the Circle K in reference to a homeless man who threatened a male subject with a knife. Officers arrived on scene and arrested the homeless suspect and charged him with Terroristic Threat.

On 05/09/22, Officers responded to the 1700 block W 9<sup>th</sup> in reference to a child abuse call. The allegation was a 9-year-old girl was being physically abused by a family member. Officers arrived and found evidence of abuse. CPS and Detective Sergeant Cardozo are investigating.

On 05/31/22 at approximately 11;30pm, Officers responded to the Lions Club Hall on a call of discharge of a firearm. There was an event being held at said location. A disturbance ensued and someone in the crown discharged a weapon in the air and then fled the scene. This case is being investigated by our CID Investigators.

#### **Community Events:**

The police department joined the City of Freeport in the National Day of Prayer event held at Municipal Park. Citizens, local pastors, and city employees gathered to pray for our country.



We also participated in a pizza party for our special need's students over at Brazosport High School. We saw some wonderful smiles at this event.

Freeport PD participated in the Hispanic Chamber of Commerce Gold Tournament held at our municipal golf course.

#### **Employee of the Month:**

Jailer Eric Alcantar has been with the police department for less than a year, but he has proven and shown that he is part of the Freeport PD Family. Patrol Officer Jared Miller recommended Jailer Alcantar for Employee of the Month and stated that he believes that Eric is a team player. Miller stated that Jailer Alcantar is always willing to help others without ever being asked. Eric completes his jail duties without hesitation and always happy to do so. Jailer Alcantar arrives to work on time and ready to get to work. Officer Miller also wrote that Eric is always professional and courteous with inmates and respects officers no matter their rank. Jailer Alcantar no doubt gets along well with others!

Because Jailer Eric Alcantar shows his passion for the job and the characteristics we strive to be as first responders, he is the departments Employee of the Month for May.

#### **Open Positions:**

We are fully staffed at this time.

**Chief Raymond Garivey** 

**Freeport Police Department** 

(979) 415-4187

# Property & Monthly Report May 2022

#### **Property:**

Lien Calculations/Payoff Preparations/Releases – Collected: \$ 1,739.82.00

#### **Information Technology:**

- Update website
- Update social media
- Attended 5 Boards/Commissions meetings for setup and broadcast

#### GIS:

- Update ownership data
- Departmental Map Requests
- 200' Replat maps with ownership
- 911 Address Range Verifications
- New Address Assignments
- Departmental Data Information Requests
- Illumination Lighting

#### **Projects:**

	Surplus Auction	100%
	o May 2022	
•	Marlin Avenue (Bridge Harbor)	5%
	<ul> <li>Renumbering of Addresses for 911 purposes</li> </ul>	

# PUBLIC WORKS MONTHLY REPORT JUNE 2022

City of Freeport

Lance Petty Director of Public Works

> Vocant Superintendent

Lourie Motley Administrative Assistant

# ORGANIZATION CHART

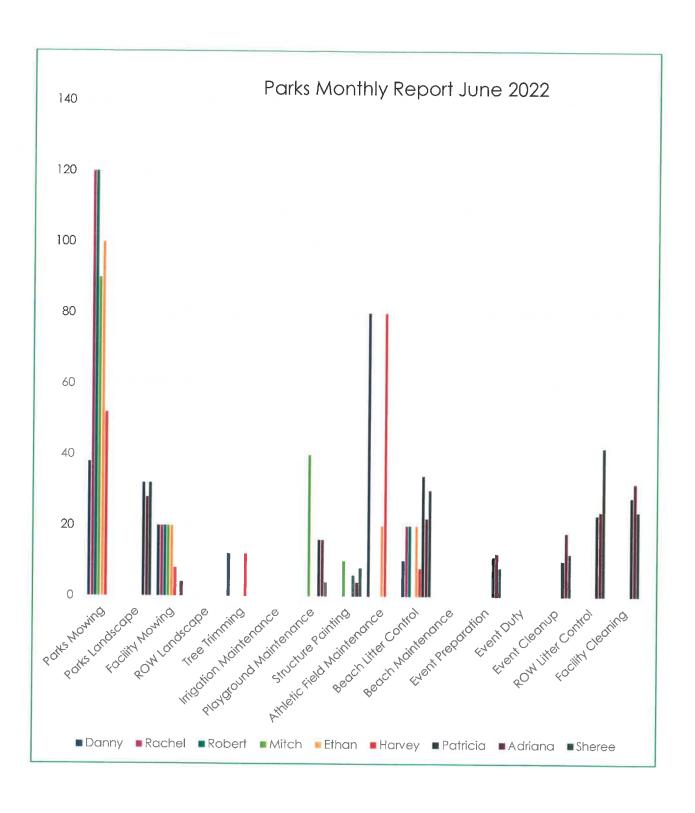
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(16) Liteguords

# Parks / Grounds Division

Under the direction of the Parks/Grounds/Facilities Supervisor, this division provides services to the community by conducting preservation and beautification of the City's parks, ball fields, building grounds and open spaces.

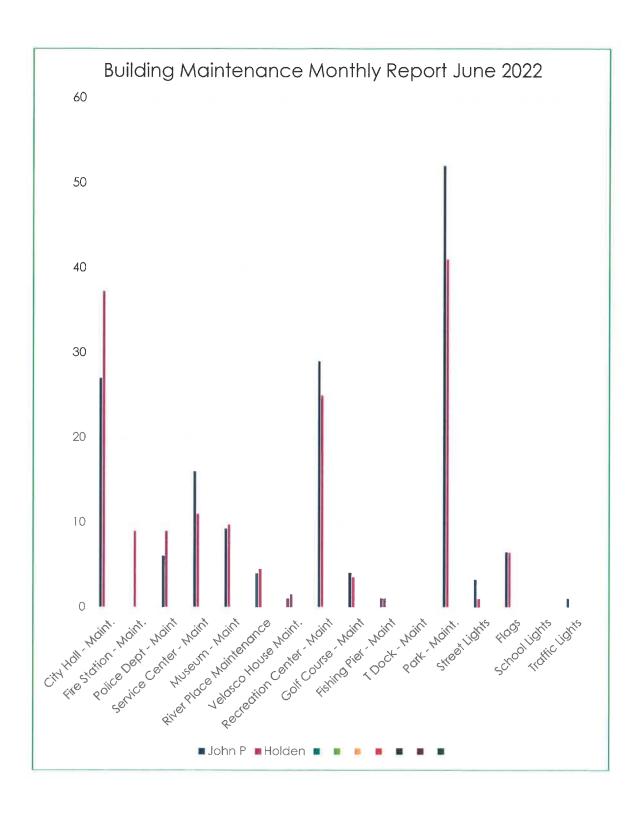
- 1. New Landscape at FCHP entrance
- 2. Multiple Rentals
- 3. Mystery Boat Painting



# **Building Maintenance Division**

Under the direction of the Public Works Superintendent, this division provides services to the community by conducting preventative maintenance and repairs on all city property and buildings.

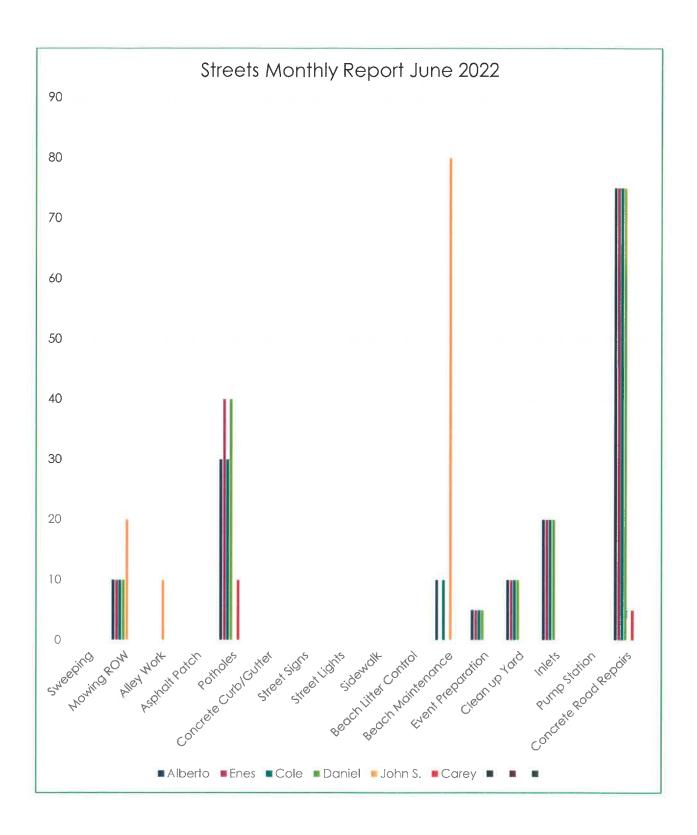
- 1. Wayward sign at Cherry and 2<sup>nd</sup> Street
- 2. Install pump on water slide at community pool
- 3. Install new LED lighting in FMP park
- 4. Quarterly Preventative Maintenance on Splash Pads



## **Streets Division**

Under the direction of the Streets Supervisor, this division provides street maintenance services to the community by pothole patching, curb, gutter and sidewalk repair and replacement of city streets and alleys. This division also provides sign maintenance which includes the installation and repair of roadway signs and the repair and maintenance of roadway markings within the city's right-of-way.

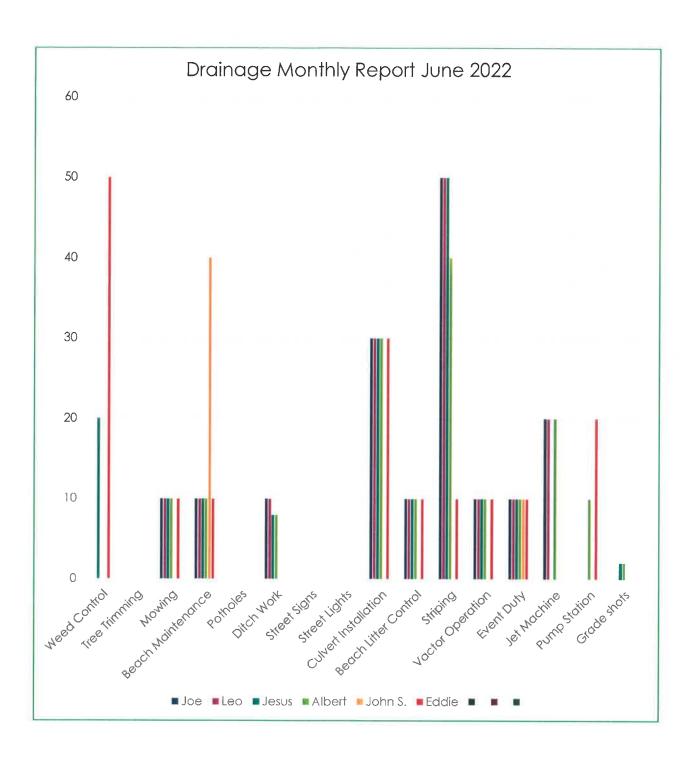
- 1. Repair concrete road at 2<sup>nd</sup> Street and Hickory
- 2. Repair concrete road at Skinner and Avenue H
- 3. Pot Holes City Wide



# **Drainage Division**

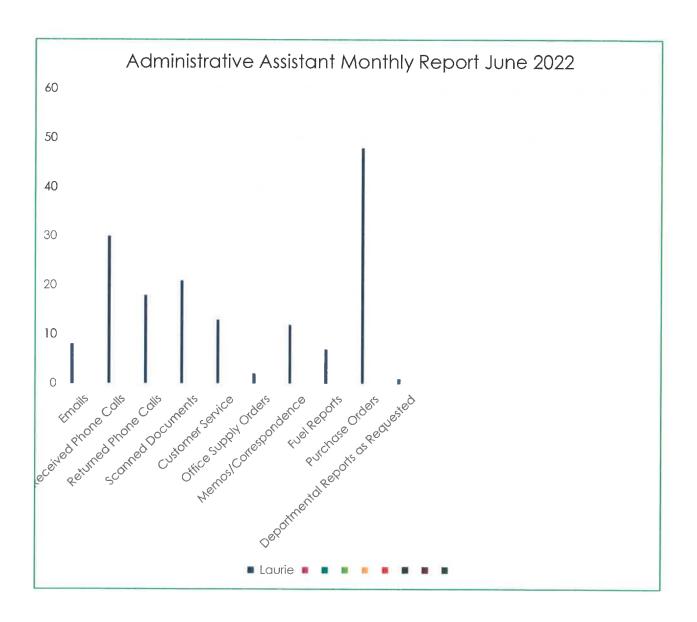
Under the direction of the Drainage Supervisor, this division is responsible for all repairs and maintenance of the city's stormwater collection system. This division also installs new culvert piping upon customer permitting.

- 1. Striping on Velasco
- 2. Installation of additional Trash Cans at Bryan Beach
- 3. Drainage Repair at S. Avenue F & Caldwell



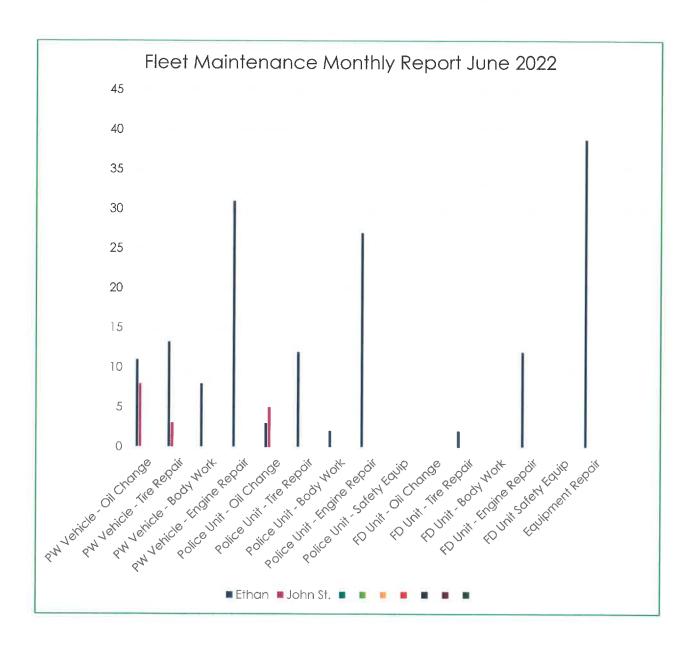
# **Administration**

Under the direction of the Director of Public Works, this position is responsible for all customer service and administrative work for the department



## Fleet Maintenance

Under the direction of the Director of Public Works, this division is responsible for all repairs and maintenance of the city's Fleet



#### Recreation

Under the direction of the Recreation Supervisor, this division provides services to the community through recreation, events and programs

- Seniors Day was May 16<sup>th</sup> (Every 3<sup>rd</sup> Monday of the month)
- Staff Updates- We hired 10 lifeguards for the pool
- Events- Pool



• Current Programming- We have one Zumba instructor that has classes 8:30-9:30 am on Mondays, Wednesdays and Saturdays and 6-7 pm on Wednesdays.

#### Facebook Data-

	December	January	February	March	April	May
People like	3,048	3,073	3,103	3,136	3,161	3,189
Freeport						1
Recreation page						
People follow	3,133	3,168	3,198	3,241	3,270	3,317
The Freeport			-		,	
Recreation page						

#### • Revenue-

	December	January	February	March	April	May
Adult Daily Pass	\$95	\$250	\$275	\$295	\$80	\$340
Child Daily Pass	\$63	\$77	\$109	\$92	\$46	\$155
Senior Daily Pass	\$24	\$30	\$39	\$150	\$114	\$45
Student Daily Pass	\$249	\$234	\$159	\$213	\$117	\$225

	December	January	February	March	April	May
Monthly Membership Family	\$120	\$90	\$60	\$270	\$180	\$330
Monthly Membership Individual	\$240	\$540	\$640	\$620	\$660	\$840
Monthly Membership Senior	\$120	\$180	\$140	\$190	\$190	\$250
Monthly Memberships Youth	\$120	\$60	\$60	\$70	\$120	\$70

#### Attendance-

	December	January	February	March	April	May
Monthly Membership Individual	107	93	202	231	269	292
Monthly Membership Family	28	11	27	75	88	64
Monthly Membership Senior	64	40	76	121	104	125
Monthly Memberships Youth	72	35	54	65	64	59
City Employee	76	30	53	61	37	40
Daily Admissions- Adult	1	1	12	55	16	<b>27</b>
Daily Admissions- Senior	12	49	13	50	38	15

# Projects:

- 1. Concrete bid roads Phase I in construction
- 2. Submitted a Sidewalk replacement plan for Strategic Planning.
- 3. Public Works building Framed and decked (electrical started)
- 4. Ordered Lights for Senior Field
- 5. Levee walkway complete
- 6. Velasco/Ave A sidewalk installation will complete this month
- 7. Velasco Lane Striping Complete
- 8. Velasco Reflectors on median complete