

**CITY OF FREEPORT
PLANNING COMMISSION
Tuesday, December 15, 2009, 6:00 p.m.
Freeport Police Department, Municipal Court Room
430 North Brazosport Boulevard
Freeport, Texas**

AGENDA

Eric Hayes, Chairman
Alonzo Martinez
Joyce Adkins

Diane Williams
Edward Garcia
Rueben Cuellar

NOTICE is hereby given that the Planning Commission of the City of Freeport, Texas will meet in a regularly scheduled meeting on **Tuesday, December 15, 2009 at 6:00 P.M.** at the Freeport Police Department Municipal Courtroom, 430 North Brazosport Boulevard, Freeport, Texas to discuss the following:

1. Open Meeting.
2. Invocation.
3. Approval of Minutes for November 24, 2009.
4. Election of Chairperson.
5. Adjourn.

NOTE: ITEMS NOT NECESSARILY DISCUSSED IN THE ORDER THEY APPEAR ON THE AGENDA. THE PLANNING COMMISSION, AT ITS DISCRETION, MAY TAKE ACTION ON ANY OR ALL OF THE ITEMS LISTED.

STATE OF TEXAS)(

COUNTY OF BRAZORIA)(

CITY OF FREEPORT)(

BE IT REMEMBERED that the Planning and Traffic Commission of the City of Freeport, Texas met in a regular meeting on **Tuesday, November 24, 2009 at 6:00 P.M.** at the Police Department Conference Room, 430 North Brazosport Boulevard, Freeport, Texas to discuss the following:

Planning Commission:

*Diane Williams, Chairperson
Eric Hayes
Edward Garcia - Absent
Reuben Cuellar - Absent
Alonzo Martinez
Joyce Adkins*

Staff:

*Kofa Olayiwola
Melissa Farmer
Wallace Shaw
Councilman, Ron Wise
Nat Hickey
Pat Taylor*

Open Meeting.

Ms. Diane Williams called meeting to order at 6:00 P.M.

Invocation.

Mr. Nat Hickey opened the meeting with prayer.

Approval of Minutes.

Mr. Eric Hayes moved to accept the minutes for October 27, 2009, seconded by Ms. Joyce Adkins, unanimous vote for approval. Ms. Joyce Adkins moved to accept the minutes for November 2, 2009, seconded by Mr. Eric Hayes, unanimous vote for approval.

Discuss/review information supplied by the Building Official, Mr. Kola Olayiwola, on Permit Procedures.

The Building Official, Mr. Kola Olayiwola, spoke with the Planning Commission about the Permit Procedures the Building Department would be handing out to customers when they inquired on when permits were needed and not needed.

Ms. Joyce Adkins wanted to know why the Procedures did not state anywhere about Tax Abatements. Mr. Kola Olayiwola stated that he would check in to adding that to the Permit Procedure packet but that there was notice of Tax Abatements on the secretary's desk.

No action was taken on this Item.

Review Open Government Training DVD.

The Planning Commission members will watch this DVD on the Planning Commissions next meeting.

Election of Chairperson.

Ms. Joyce Adkins made a motion to nominate Mr. Eric Hayes as the Chairperson, by a vote of 2-to-1, with Ms. Diane Williams voting against, the motion passed.

The minutes reflect that this motion was not seconded and the resulting vote was 2-to-1, indicating that one person did not vote. Nominations for chairperson will be held December 15, 2009.

Adjourn.

Mr. Eric Hayes made a motion to adjourn, seconded by Mr. Alonzo Martinez, unanimous vote for approval. Meeting was adjourned at 6:40 P.M.

These minutes read and approved this _____ day of _____, 2009.

Diane Williams, Chairperson

THE CITY OF

200 West Second St • Freeport, TX 77541

FREEPORT

979.233.3526 • Fax 979.233.8867

Larry McDonald
Mayor

Jeff Pynes
Chief Executive Officer
City Manager

Clan Cameron
Councilmember
Ward A

December 9, 2009

Jim Phillips
Councilmember
Ward B

Ms. D. Williams

Mr. E. Hayes

Ron Wise
Councilmember
Ward C

Mrs. J. Adkins

Mr. R. Cuellar

Mr. E. Garcia

Norma Moreno Garcia
Councilmember/
Mayor Pro Tem
Ward D

Mr. A. Martinez

On the November 24, 2009 Planning Commission meeting item 6 on the agenda was to elect a Chairperson for the Commission. After a review of the minutes and audio recording of the meeting, a motion was made by Mrs. J. Adkins to elect Mr. E. Hayes as the new Chairperson. The motion proceeded without a second being requested or made and a majority vote was taken to elect Mr. Hayes as the New Chairperson.

After a legal review of the situation with City Attorney Mr. Shaw, we are asking for this nomination and vote to appoint the Chairperson of the Commission be re-affirmed on the very next meeting, December 15, 2009. Furthermore, until the motion is made, seconded and voted on by the majority of the Commission Ms. Williams will retain her position as the Chairperson.

Forward any further question to Mr. W. Shaw 979-233-2411.



Jeff Pynes
City Manager