

State of Texas

County of Brazoria

City of Freeport

BE IT REMEMBERED, that the City Council of Freeport, Texas met on Tuesday November 15, 2022 at 3:15 p.m. at the Freeport Police Department, Municipal Court Room, 430 North Brazosport Boulevard, Freeport Texas for the purpose of considering the following agenda items:

City Council: Mayor Brooks Bass
Councilman Jeff Pena Absent
Councilman Jerry Cain
Councilman Mario Muraira

Staff: Tim Kelty, City Manager
Betty Wells, City Secretary
Cathy Ezell, Finance Director
Clarisa Molina, Assistant City Secretary/Administrative Assistant

Visitors: Kent Holle, Facts Newspaper

Call to order.

Mayor Bass, called the meeting to order at 3:15 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Invocation and pledge were led by Mayor Bass.

CITIZENS' COMMENTS:

COUNCIL REGULAR AGENDA

Mayor Bass explained the purpose of calling this Special Meeting. He said the city has been blessed to potentially receive funds from the General Land Office, (GLO) in the amount of \$1.8 million. Mayor Bass thanked Councilmen Cain and Muraira for being at the meeting.

Consideration and possible action on the approval of Resolution No. 2022-2766 awarding of contract to GrantWorks, to complete application and grant administration for CDBG MIT-MOD funding administered by the Texas General Land Office.

Finance Director Cathy Ezell, presented to council Resolution No. 2022-2766 awarding of contract to GrantWorks, to complete application and grant administration for CDBG MIT-MOD funding

administered by the Texas General Land Office. Ms. Ezell said this program is administered through the GLO. She said these are federal funds given to HGAC to disperse all the cities and counties in the area. She said our portion is \$1,837,967. She said we have to have a project that meets the infrastructure guidelines. She said the deadline to get the project applications submitted is January 9, 2023. Ms. Ezell said we put out an RFP (Request for Proposals) for this. There were six proposals received. She said GrantWorks scored the highest, and staff recommends awarding Grant Administration Services to GrantWorks. She said their service will be to assist the City in its application, and conduct environmental review, labor standards, and provide grant administration. Ms. Ezell said there is no charge to complete the application part of this, but once we start getting into the administration there will be charges. All their fees will be reimbursed with the grant.

Councilman Muraira asked how the rating was done? Ms. Ezell said the scoring criteria were provided by the GLO for things like experience, project management, and cost. Staff including Mr. Kelty, Mr. Petty, and Ms. Ezell reviewed and scored all proposals.

A motion was made by Councilman Cain to approve Resolution No. 2022-2766 awarding of contract to GrantWorks, to complete application and grant administration for CDBG MIT-MOD funding administered by the Texas General Land Office. Seconded by Councilman Muraira, with all present and voting "Aye" 3-0, Council unanimously approved the motion.

Consideration and possible action on the approval of Resolution No. 2022-2767 awarding of contract to Freese and Nichols, for engineering/architectural services for application and project related engineering/architectural services for the CDBG MIT-MOD funding application by the Texas General Land Office.

Finance Director Cathy Ezell presented to council Resolution No. 2022-2767 awarding of contract to Freese and Nichols, for engineering/architectural services for application and project related engineering/architectural services for the CDBG MIT-MOD funding application by the Texas General Land Office. She said we went out for RFQ (Request for Qualifications), and we received four proposals, and Freese and Nichols was the top scorer. Ms. Ezell said staff recommends Freese and Nichols.

Councilman Muraira asked if Freese and Nichols is easy to work with? Ms. Ezell said she has never had an issue with Freese and Nichols. Very quick responses.

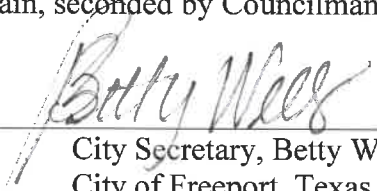
A motion was made by Councilman Muraira to approve Resolution No. 2022-2767 awarding of contract to Freese and Nichols, for engineering/architectural services for application and project related engineering/architectural services for the CDBG MIT-MOD funding application by the Texas General Land Office. Seconded by Councilman Cain, with all present and voting "Aye" 3-0 Council approved the motion.

Adjourn

On a motion to adjourn the meeting by Councilman Cain, seconded by Councilman Muraira, with a 3-0 vote, Mayor Bass adjourned the meeting at 3:27 P.M.



Mayor, Brooks Bass
City of Freeport, Texas



City Secretary, Betty Wells
City of Freeport, Texas