

CITY OF FREEPORT
ECONOMIC DEVELOPMENT CORPORATION
200 West 2nd Street, Freeport, Texas 77541

STATE OF TEXAS)
)
COUNTY OF BRAZORIA)
)
CITY OF FREEPORT)
)

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in regular session Thursday, January 14, 2016, 8:00 am at the Freeport EDC Office, 200 West 2nd Street, Freeport, TX, for the purpose of considering the agenda items.

MEMBERS OF THE BOARD PRESENT: Quorum Present

- Troy Brimage, President
- Jason Travis
- Brooks Bass
- Roy Yates
- Mark Fruidenburg
- Chris Duncan, Attorney
- N.C. Hickey, Administrator
- Jennifer Hawkins, Director

VISITORS IN ATTENDANCE:

- Wright Gore
- Darlene Weir
- Melanie Oldham
- Ruth Renobato
- Jeff Pynes

OPEN PUBLIC MEETING

Meeting called to order at 8:04 a.m. by the President.

Citizens Comments

Mr. Gore inquired about merchandise left on the property at the time of (and beyond) transfer of ownership to EDC.

Melanie Oldham commented on the ongoing need for infrastructure improvements and wanted more info on the City's permit process. Ms. Oldham was referred to the City for more information.

APPROVAL OF MINUTES

Upon motion by Director Travis, second by Director Bass, it was VOTED: Minutes of January 14, 2016, be approved.

Vote: Yea 5 No 0 Motion prevailed.

Update on Christmas Expenditures:

Included in Director's Report

Update Western Seafood Property:

The property that has not been purchased by EDC is now in receivership. The current bid for \$500, 000 is still in effect.

Attorney Duncan will proceed with sealed bid process on house at 80 Oak Street and will keep the date open for 30 days. Director Hawkins will place ads in The Facts each Wed. and Sunday starting Sunday, January 31st. 2016 for the duration.

Discuss Advertising for Texas Wide Open 2016

The magazine has offered the 4 panel opening spread for a cost of \$3900.00 per entity involved (City, EDC, Port Freeport, Skymark Development and Texas Gulf Coast Regional Airport).

Upon a motion by Director Yates and a second by Director Travis, it was VOTED: to advertise in Texas Wide Open for Business 2016 in conjunction with all other entities involved.

Vote: Yea 5 No 0 Motion Prevailed

Director's Report:

Christmas Expenditures for EDC have totaled: \$72,471.11. One remaining invoice from Waste Management has not been sent.

Upon the request of Lynn Klement, (attorney currently handling the remains of the Western Seafood property not previously acquired by EDC) EDC's 2014 audit results in an effort to secure a loan against future payments EDC is in contract with regarding previously acquired Western Seafood property.

Requested the sale of house at 80 Oak Street move forward in the sealed bid process as per Attorney Duncan's agreement.

Received letter of engagement from Kennemer, Masters & Lunsford to perform 2015 audit at a cost not to exceed \$10,000 (including expenses). EDC has budgeted \$9,000 for the audit.

Discussed the impact a coalition with the City, EDC, the County and Port Freeport regarding the FM 1495 bridge replacement might have on TXDOT. City manager, Jeff Pynes confirmed that the City was working various angles and the need for a coalition was not urgent.

Commented on the usefulness of the reports required by EDC Director's new job description and need to move forward with those even if new job description was voted down.

Executive Session:

The Board retired into Executive Session at 8:31 A.M.

Open Session:

The Board returned to Open Session at 9:16 A.M.

Action taken on item a) Employee Matters

It was voted unanimously to increase Director salary by 11%

Action taken on item b) No action taken. Original offer on additional Western Seafood Property still in effect.

Action taken on item c) Upon Motion my Director Bass and second by Director Yates it was voted:

To implement new job description for EDC Director as modified by City manager, Jeff Pynes.

Vote: Yea 5 No 0 Motion Prevailed

Adjourned: 9:39 A.M.

Respectfully submitted:

Jennifer Hawkins
Executive Director