

CITY OF FREEPORT
ECONOMIC DEVELOPMENT CORPORATION
200 West 2nd Street, Freeport, Texas 77541

STATE OF TEXAS)
)
COUNTY OF BRAZORIA)
)
CITY OF FREEPORT)

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in regular session Tuesday, December 11, 2018 at 6:00 pm in the City Hall Conference Room, located at 200 West 2nd Street, Freeport, TX, for the purpose of considering the agenda items.

MEMBERS OF THE BOARD PRESENT: Quorum Present

Trey Sullivan – President
Ed Garcia
Mingo Marquez
Jeff Pena

Jennifer Hawkins: Executive Director
Chris Duncan: Attorney
Kenneth Green: City Council Liaison-
Absent

Visitors in Attendance:

Troy Brimage
Melanie Oldham
Tim Kelly

1. OPEN SESSION:

President Sullivan opened the meeting at 6:02 PM. Quorum was present.

2. Citizens Comments:

Mayor Brimage congratulated FEDC for being proactive determining new housing opportunities.

3. Approval of Minutes from 11.7.18

Upon a motion by Director Marquez and a second by Director Garcia – IT WAS VOTED

Yay 4 No 0

To accept Minutes from 11.7.18

1. Payment of Bills in total amount of \$11,984.76. (Kendig Keast: \$1880.03), Brazoria County Economic Alliance: \$100), \$86.59 (City of Freeport – Microsoft Office Suite Renewal), \$630.00 (IEDC Annual Membership – International Economic Development Council), \$9288.14 (Duncan Law Firm, Oct-Dec. 2018).

4. was approved upon a motion by Director Pena and a second by Director Marquez – IT WAS VOTED

Yay 4 No 0

To approve payment of bills.

5. **Discussion and assessment of projects discussed August 7th, 2018.** President Sullivan tabled the discussion until all members were present. He also requested that all members bring their project work sheets to next meeting. Mayor Brimage took the opportunity to state he would like to see the Executive Director take a trip to Port Aransas and possibly use some of the same marketing tactics in Freeport.

6. **Discussion and consideration of amended Executive Director's job description.** Mr. Kelty explained that since the Executive Director works for the board, the board can dismiss an Executive Director. Mr. Kelty went to state the Executive Director should report directly to the city manager for day to day operations. Attorney Duncan the city manager should be the person that gives the Executive Director's annual assessment. Mr. Kelty suggested the current Executive Director attend a basic economic development course and work to obtain certification. Director Pena suggested that treasurer and taking of Minutes be performed by another entity and stated an assistant may be necessary to relieve Executive Director from certain daily activities such as answering phones, etc. Mr.

Kelty said the budget could be amended to accommodate this request but that Executive Director is still responsible for all tasks. Director Pena suggested a database of major employers in the area that pertains to hiring's and layoffs. Attorney Duncan suggested statistically tracking the impact from FEDC projects (financial, attendance). Director Pena also suggested business mixers and regularly scheduled meetings local businesses. Director Marquez suggested that FEDC should operate in similar ways as a chamber of commerce for Freeport.

7. **Discussion and consideration of FEDC membership in ICSC (International Council of Shopping Centers).** Mr. Kelty explained that ICSC is the largest network of retail investors in the world and that he'd been a member for five years. Mr. Kelty explained the difficulty of getting big name retailers to Freeport and that ICSC conferences include industry capital representatives from numerous smaller companies. At ICSC there are meeting rooms especially for presenting Freeport's vision to various investors. Mr. Kelty asked that Executive Director get membership information and pricing for consideration of FEDC becoming members.

Open session was closed at 7:43 pm.

Executive Session was opened at 7:53 pm.

Section 551.072 Government Code

Deliberations concerning the purchase, exchange, lease or value of real property when deliberation in an open meeting might have a detrimental effect on the position of the Freeport Economic Development Corporation in negotiations with a third person, to-wit: - -

2. Discussion and Consideration of Project 2018-1
3. Discussion and Consideration of Project 2018-1A
4. Discussion and Consideration of future development prospects
- 5.

President Sullivan closed executive session at 9:26 pm

President Sullivan returned to open session at 6:26 pm

Action taken as a result of executive session:

1. Upon a motion by Director Pena and a second by Director Marquez, it was VOTED:

YEA 4 NO 0

For Directors Pena and Garcia to move forward with Project 2018-1A.

President Sullivan adjourned the meeting at 9:28 pm.

Respectfully Submitted,

Jennifer Hawkins
Executive Director