

Meeting Minutes for Regular Meeting September 10, 2019

CITY OF FREEPORT ECONOMIC DEVELOPMENT CORPORATION

200 West 2nd Street, Freeport, Texas 77541

MINUTES

STATE OF TEXAS)
)
COUNTY OF BRAZORIA)
)
CITY OF FREEPORT)

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met on Tuesday, September 10, 2019 at 6:00 p.m. in the Freeport Police Department Municipal Court Room, located at 430 North Brazosport, Freeport, TX, for the purpose of considering the agenda items.

MEMBERS OF THE BOARD PRESENT: Quorum Present

Trey Sullivan- President
Ed Garcia
Lesa Girouard
Marinell Music
Jeff Pena

Tim Kelty: City Manager
Chris Duncan: Attorney
Kenneth Green: City Council Liaison
Stephanie Russell: Finance Director

Visitors in Attendance:
Melanie Oldham

I. OPEN SESSION:

Mr. Trey Sullivan opened the meeting at 6:00 P.M. A quorum was present. Trey Sullivan, Marinell Music, Ed Garcia, Lesa Girouard, Jeff Pena.

II. INVOCATION AND PLEDGE

Trey led the pledge and Lesa the invocation.

III. CITIZEN COMMENTS:

Mr. Sullivan announced the opportunity for any visitors present to address the board. No citizens commented.

IV. CONSENT AGENDA

- A) APPROVE MEETING MINUTES FOR AUGUST 13, 2019 REGULAR BOARD MEETING**
- B) APPROVE MEETING MINUTES FOR AUGUST 15, 2019 SPECIAL BOARD MEETING**
- C) REVIEW AND TAKE ACTION ON JULY AND AUGUST 2019 FINANCE STATEMENT**

Mr. Holman stated some changes were made to both meeting minutes for August 13 and August 15. Mr. Holman said that the only change added was if an agenda item was passed unanimously and if it was a split vote.

Motion made by Ms. Girouard to approve the consent agenda, **seconded** by Ms. Music. Motion **PASSED** unanimously.

V. DISCUSSION & ACTION ITEMS

- A) DISCUSSION AND POSSIBLE ACTION TO APPROVE BUDGET FOR FISCAL YEAR 2019 THROUGH 2020**

Ms. Russell stated the only changes made since the originally proposed budget in August are \$67,000 being added under Special Projects for a downtown Business Improvement Grant (BIG), professional services increased by \$20,000 from \$60,000 to \$80,000 and the TIRZ development under professional services has increased by \$25,000.

Motion made by Ms. Music to approve budget for fiscal year 2019 through 2020, **seconded** by Mr. Pena. Motion **PASSED** unanimously.

- B) DISCUSSION AND POSSIBLE ACTION TO AMEND FEDC BY-LAWS**

Item was pulled from the agenda

- C) DISCUSSION AND POSSIBLE ACTION TO APPROVE A BUSINESS IMPROVEMENT GRANT (BIG) TO INCENTIVIZE DEVELOPMENT IN THE DOWNTOWN OR RELATED AREAS AND RESEND THE EXISTING FAÇADE GRANT PROGRAM**

Mr. Holman stated that he has utilized and took this business improvement grant from the City of Tomball four years ago and has been using it to great success. Mr. Holman said this is broken down into five sections Façade Improvement, Sign Improvement, Property Improvement, Landscaping Improvement, and MEGA Grant. The MEGA grant is once per year and must include a new employee. Mr. Holman said the point of this is to revitalize the downtown and it is at the discretion of the board to use it at other areas of the town that they feel is a business is worthy to use it on.

Motion made by Ms. Music to approve Business Improvement Grant (BIG) to incentivize development in the downtown or related areas and resend the existing façade grant program **seconded** by Mr. Pena. Motion **PASSED** unanimously.

VI. EXECUTIVE DIRECTOR'S REPORT

Directors report given by FEDC Director Courtland Holman.

VII. ADJOURN

Motion to adjourn was made by Ms. Girouard, seconded by Ms. Music.
Motion **PASSED** unanimously. Meeting adjourned at 6:38.

A handwritten signature in cursive script that reads "Mingo Marquez Jr." is written above a horizontal line.

Mingo Marquez Jr. – FEDC Secretary