

**CITY OF FREEPORT
ECONOMIC DEVELOPMENT CORPORATION**

STATE OF TEXAS

COUNTY OF BRAZORIA

CITY OF FREEPORT

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in a scheduled meeting Thursday, March 4, 2010 at the Freeport City Council chambers at 403 N. Brazosport Boulevard, for the purpose of considering the following agenda items.

Dan Tarver (President)
Lila Diehl (Secretary)
Jack Taylor
William Rains

Clan Cameron (Vice-President)
Sandra Wood-Wicke
Larry Shaefer

Visitors in attendance: Carolyn Tarver, Judy Shaefer, Wright Gore III, Jon B. Quick, Elsie Rae Bryan, Carl Christensen, Larry McDonald, Eric Hayes.

OPEN MEETING

The meeting was called to order at 6:03 pm with all but Lila Diehl in attendance, she came late.

CONSIDERATION APPROVAL OF MINUTES OF FEBRUARY 25, 2010

There were no minutes to be approved so Mr. Cameron made a motion to table this item, the motion was seconded by Mr. Rains, and passed unanimously.

CITIZENS COMMENTS

Elsie Rae Bryan wanted to introduce herself and let the Board know that she is a Web designer and has relocated back in Freeport, and that she has given Larry information about her company.

PROJECT ENGINEER'S REPORT – Rene Damian

Rene could not be present, had given Mr. Hickey a copy of his report to read to the Board, but was not available to answer the numerous question the Board had.

Rene's Report is as follows:

DOCKS:

- * Fire suppression system will be completed within a week to two weeks. UPDATE FROM 2/25/10 – Shoremaster waiting on feedback from Firetrol to give definite date,
- * Shoremaster has been verbally contacted about finishing up and cleaning up the debris from their contract. I will send a list of items to them tomorrow. They are responsive to the request. UPDATE FROM 2/25/10 – Sent items to be addressed to Shoremaster. they are scheduling with Marine Builder's to clean up site. Mainly pallets
- * NEW ITEM—The finger pier removed from the dock revisions that is located on the east side of the Dry Stack Building has been given to The Freeport EDC along with the remaining steel piling.

WATER AND SANITARY SEWER-

- * I met with the Velasco Drainage District on Wednesday to discuss the required permit to bore through the levee for the proposed waterline. I will present the permit at the next VDD meeting on March 16, 2010.

PAVING DESIGN

- * Submitted is a preliminary plan view of the proposed crushed concrete layout has directed by the EDC. Once layout is approved, I will finalize and complete the specifications. The crushed concrete will not meet the ADA requirements. Will need to asphalt an area from handicap parking to the docks. I have discussed this with the City of Freeport Building Official to confirm.
- * Also submitted is the preliminary concrete pavement layout and details.

FENCING

Enclosed is a plan view of the proposed fencing as directed by the EDC. I have not talked to any fencing companies at this time.

SPRINKLER SYSTEM –

- * Enclosed is a 50% submittal of the sprinkler system.

DRY STACK DRAWINGS

- * Have been submitted to Mr. Hickey.

ACTING PROJECT MANAGER'S REPORT – Nat Hickey

The art work has been delivered to the Printer, should have the Brochures back on the 11th and they should be mailed out the following Tuesday. Also did the Blessing of the Fleet flyers. Checked into the Insurance with Jack.

BOARD OF DIRECTORS REPORT

None

MARINA COMMITTEE REPORT

- Several Meetings and Conferences
 - Centerport Security Lights – T-Power @ site
 - Fence Company Quote – Superior Quality Fence – Allied Fence - Danford
- Insurance Issues - Jack

- Wet Slip concerns – Scheduled a Project Meeting with Shoremaster’s Representative, Friday March 5, 11am – City Hall Conference Room B.
- Freeport Municipal Marina name and Website info.
- Visited with Security Camera Contractors
- Identified Construction trailer vendors - Info
- Identified Project Manager candidates - info
- Contacted Waste Management regarding Restroom/Shower Trailer & Port-a-cans. - Info
- Reviewed Wet Slip Contract
- Reviewed Dry Stack Drawings – Need Contract
- Participated in Attorney Conference call on Monday
- Talked to Wright Gore III regarding Western Seafood’s property that is adjacent to Trico Land – Lease? - Jack
- Talked to Jerry Meeks about the Water/Sewer – He needs Drawings.
- Asked Mr. Damian to instruct vendors to clear out Trash & Materials from the Trico Property

DISCUSS/CONSIDER ENGINEERING PLANS FOR MARINA ELECTRICAL

Mr. Hickey had material on the Pedestal Quotes to discuss. Discussed having Mr. Shaefer speak with Electrical Contractors to get bids. A motion was made by Mr. Cameron to table this item, it was seconded by Mr. Taylor and passed unanimously.

DISCUSS/CONSIDER ENGINEERING PLANS FOR MARINA SECURITY GATES AND PERIMETER FENCING

Looked over drawings and decided to go with chain link at this time due to more economical, may upgrade at a later date. A motion was made by Mr. Rains to go out for bids, seconded by Mr. Taylor and passed unanimously.

DISCUSS/CONSIDER ENGINEERING PLANS FOR MARINA PAVING

Discussed stabilized sand over a base. ADA says you have to have wheelchair access. Mr. Taylor will get with Mike Sorrell to find out what he used so we can get bids. A motion to table this item was made by Mr. Cameron, seconded by Mr. Rains and passed unanimously.

DISCUSS/CONSIDER HIRING A CONSTRUCTION MANAGEMENT COMPANY FOR COMPLETION OF MARINA PROJECT

A motion to table this item was made by Mr. Cameron because of lack of funds, it was seconded by Mr. Rains and passed unanimously.

EXECUTIVE SESSION – SECTION 551.072

Deliberations concerning the purchase, exchange, lease or value of real property when deliberations in an open meeting might have a detrimental affect on the position of the Board of Directors in negotiations with a third party, to-wit: Briarwood Capital

ACTION AS A RESULT OF EXECUTIVE SESSION

None

DISCUSS/CONSIDER ENGINEERING PLANS FOR MARINA ELECTRICAL

A motion was made by Mr. Taylor to untable item #8 and get some bids on the electrical to the Dry Stack building, the motion was seconded by Mr. Rains and passed unanimously.

ADJOURN

A motion to adjourn was made by Mr. Rains, seconded by Ms. Wood-Wicke and passed unanimously. Meeting was adjourned at 7:59 pm.

These minutes were read and approved this _____ day of May, 2010.

Dan Tarver, President

Attested to by Lila Diehl, Secretary