

**State of Texas**

**County of Brazoria**

**City of Freeport**

BE IT REMEMBERED, that the Planning Commission of Freeport, Texas met on Thursday, September 03, 2020 at 6:00 p.m. at Freeport Council Chambers, 430 N. Brazosport Blvd, Freeport Texas for the purpose of considering the following agenda items:

Planning Commission:                      Eric Hayes  
    Nicole Mireles  
    Andrew Dill  
    Cliff Vandergriff

Staff:    Yvette Ruiz- Building/Code  
    Tim Kelty- City Manager  
    Stephanie Russell-Asst. City Manager  
    Billy Shoemaker-Director Building/Code  
    Laura Tolar- Asst. City Secretary

Visitors:                                        Melanie Oldham  
    David McGinty  
    Marie Owens  
    Jessie Parker

**CALL TO ORDER**

Nicole Mireles called the meeting to order at 6:00 pm.

**INVOCATION**

Andrew Dill offered the Invocation

**PLEDGE OF ALLEGIANCE**

Nicole Mireles led the Pledge of Allegiance

## **PLANNING COMMISSION BUSINESS**

### **REGULAR SESSION**

#### **Consideration of approval of the minutes of previous meeting minutes for 06-15-2020 and 06-30-2020 and 07-28-2020.**

On a motion by Eric Hayes and seconded by Andrew Dill with all present, voting “ Aye” motion passes the approval of previous meeting minutes for 6-15-2020, 6-30-2020 and 7-28-2020.

#### **Discuss and take Action to issue a letter of support from The Planning and Zoning Board, in regard to the City’s Main Street Grant Application.**

Tim Kelty spoke and said what this is all about is to re-enter back in to the Texas Main Street program handled by LeAnn Strahan she just needs support from various Boards.

Jessie Parker 323 East 7<sup>th</sup> asked why did they with withdraw.

Nicole Mireles response was at the time there was some lady’s running the Main Street and Jeff just did away with it reason unknown, and she is glad to see it come back.

On a motion by Cliff Vanergriff and seconded by Eric Hayes with all present voting “Aye “ motion passes to issue letter of support in regards to the City’s Main Street Grant Application

#### **Discussion and take Action to Recommend to Council the awarding of RFP 2001 to Kendig Keast Collaborative and authorizing the City Manager to execute a contract.**

Billy spoke to the commission, this is a program that we’ve been looking into it’s been in our strategic plan for two years, our comprehensive zoning subdivision ordinance is extremely out of date very confusing and there’s been a lot of drafts over drafts and changes that have been made over the last 50 years, the last time we did a full comprehensive change to the ordinance as a result of subdivision building standards was 1964 and a lot of things have changed a lot of requirements have changed all that we have adopted the new building standards we still have a lot of verbiage in our existing that says shall use concrete asbestos water mains, we do not want to comply with that, need to go through all ordinances, went out for bids and Kendig Keast won the bid.

Commission asked how much does this cost

Stephanie Russell spoke to commission about how many times they will meet with Planning Commission and how it is budgeted.

Tim Kelty mentioned that it is two components zoning and subdivision.

Melonie Oldham made comments on price and why did we not go with another firm what was brought up before.

Billy's answer was that it was a different kind of program.

Andrew made a commit about GIS and how it would benefit the community

On a motion by Cliff Vandergriff and seconded by Andrew Dill with all present voting "Aye" motion passes to award the REP 2001 Kendig Keast collaborative and authorizing the City Manager to execute a contract

**Discussion: On allowing the use of golf carts and ATVs on City streets.**

After full discussion Planning Commission recommends no change to existing ordinance

**Discussion: A possible ordinance amending section 150.011 of the code of ordinances of the City of Freeport.**

Discussed the 1300 sq. ft. size of homes and possible going down to 1000 sq. ft. and possibly allowing the Building Official to sign off on smaller size homes so there will not be costs to home builders, or do away with this ordinance all together, Billy stated Kendig Keast will be reviewing all this also and have public input within 15 months.

**Discuss and take action: on previously tabled item, to recommend to the City Council a change to Chapter 76. Amending section 76.02, C 13, 14, and 15.**

Billy spoke to the Planning Commission about driving down the streets and how bad the streets have become currently there are only 3 homes on 5<sup>th</sup> street and more on the other truck route Street department has been doing repairs on other streets that are on currant truck route

Maria Owens spoke to the Planning Commission said there has been an increase on trucks going up and down 5<sup>th</sup> St.

Billy answered because of repairs being done on the approved route the trucks are going down 5<sup>th</sup> St. The Port is growing so more traffic will be going through there.

Melonie Oldham made suggestion to change the ordinance, to change truck route and for the Commission to read the bill that Dennis Bonnen wrote about heavy haul Bill on Second Street.

Brooks Bass spoke to Planning Commission he mentioned he was speaking as citizen not the Mayor he is speaking from a safety point of view and is hand in hand with the Planning Commission with the 15 mph speed zone and cleaning the streets also stated that 5<sup>th</sup> street is the best road for the truck route because it is a concrete street.

Cliff mentioned that he has driven trucks through all the routes for years and agrees that 5<sup>th</sup> St. is the safest route also mentioned that the dust is real bad for the Marina. Also stated that all heavy haul loads are coming out of the main gate to get out to the highway.

On a motion by Cliff Vandergriff to recommend to City Council to change Chapter 76 amending section 76.02 C 13, 14 and 15 with the changes of changing the speed limit to 15 mph on that road and require the Port of Freeport to regularly clean the road to keep the dust down, with a seconded by Andrew Dill with all present voting “Aye” motion passes.

## **ADJOURN**

On a motion by Andrew Dill and seconded by Cliff Vandergriff with all present voting “Aye” Nicole Mireles adjourned the meeting at 7:05 pm.

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Nicole Mireles - Chairman  
City of Freeport, Texas

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Yvette Ruiz  
City of Freeport, Texas