

## DOCUMENT 001116 - INVITATION TO BID

## 1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Freeport City Hall Renovation.
  - 1. Project Location: 200 W. 2<sup>nd</sup> Street, Freeport, TX 77541.
- C. Owner: City of Freeport.
  - 1. Owner's Representative: Tim Kelty, City Manager.
- D. Architect: Integrated Architecture & Design, LLC; Brent Bowles, AIA / Principal.
- E. Project Description: Project consists of renovation of the existing Freeport City Hall including approximately 11,400 SF of the ground floor, and approximately 7,102 SF of the 2nd floor. Areas include lobby, offices, council chambers and toilets.
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

## 1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: Tuesday, May 10, 2022.
  - 2. Bid Time: 2:00 p.m., local time.
  - 3. Location: Freeport City Hall, 3<sup>rd</sup> Floor Conference Room, 200 W. 2<sup>nd</sup> Street, Freeport, TX 77541.
- B. Bids will be thereafter publicly opened and read aloud.

## 1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

## 1.4 PREBID CONFERENCE

- A. A mandatory Prebid Conference for all bidders will be held at Freeport City Hall, 3<sup>rd</sup> Floor Conference Room on Thursday, April 28, 2022, at 10:00 a.m., local time. Prospective bidders are required to attend.

## 1.5 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after Tuesday, April 12, 2022, by contacting Architect. Electronic PDF files will be provided to prime bidders only.

## 1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.

## 1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be prequalified by Owner.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001116